

Name of the Bylaw

1. This bylaw shall be referred to as the "Executive Committee Bylaw".

Composition

2. The Executive Committee shall be composed of:
 - (a) The President;
 - (b) The Vice President, Finance and Administration;
 - (c) The Vice President, Student Services;
 - (d) The Vice President, External Affairs;
 - (e) and, The General Manager
3. The Executive Committee shall be chaired by the President who shall:
 - (a) Call all meetings of the Committee;
 - (b) Report to the Board on behalf of the Committee;
 - (c) Be responsible to the Board for the general operation of the Committee;
 - (d) Coordinate schedules at the earliest possible time to help ensure attendance at meetings of the Committee.

Responsibilities

4. The Executive Committee shall be responsible for the administration and executive functions of the Corporation including:
 - (a) The implementation and coordination of legislation passed by the Board of Directors;
 - (b) The supervision of the administration of the Corporation policy;
 - (c) Reporting any wrongdoing, or suspected wrongdoing, in reference to the Letters Patent, Supplementary Letters Patent (if any), bylaws, and other such regulations of policies of the Corporation upon their discovery so as they may be voiced at the next meeting of the Board.
5. The Executive Committee will meet at least once a week during the academic year for the purpose of discussing and formulating policies and projects that further the objects of the Corporation;
6. The Executive Committee shall initiate and recommend to the Board projects and changes in Corporation policy;
7. The Executive Committee shall perform such other duties as are incidental to the carrying out of these duties.