



Brock University Students' Union

Brock University Students' Board of Directors

Agenda: Meeting #9 – July 14, 2016

Members present:

Executive (2): Faisal Hejazi, Patrick Foster
BUSAC (2): Nadia Bathish, Amalia Banava
SAL (3): Geraldine Rieger, Alyssa Berardocco, Aidan Hibma
General Manager: Chris Green

Members absent (with regrets *): Alyssa Berardocco, Faisal Hejazi, Patrick Foster

This was the 9th meeting of the Board of Directors for the 2016-2017 year

The meeting was called to order at 11:00am

Agenda Review & Revisions

1. Call to order
2. Approval of the Agenda
3. Approval of the Minutes
4. Capital Approval (first reading) – Booster Juice Blenders
5. Capital Approval (first reading) – General Brock coffee station
6. Ad-Hoc Committee – Financial P&P review
7. Adjournment

1.0

Call to Order

Meeting is called to order at 11:23am

2.0

Approval of the Agenda

BIRT Board approves the agenda for the July 14, 2016 meeting

Rieger, Hibma

Motion carries unanimously

3.0

Approval of the Minutes

BIRT Board approves the minutes from meeting 8

Banava, Bathish

Motion carries unanimously

4.0

Capital Approval – Booster Juice Blenders (General Brock)

Heather Hill, Manager at General Brock, presents a funding request for additional Booster Juice Blenders to accommodate the change to almond milk smoothies. This will prevent cross contamination for anyone who is allergic to nuts.

Green: Timeline for implementation?

Hill: They have said September. We are going to a training course in Toronto and I will get a solid date by then.

Rieger: I support this initiative

BIRT Board approves \$1000 from Capital in its first reading to purchase additional Booster Juice blenders
Hibma, Rieger
Motion carries unanimously

5.0

Capital Approval – Coffee Station (General Brock)

Heather Hill presents a funding request to create new cabinetry for the coffee station, lengthen the current counter space where the pizza is held and putting in a POS system at the Booster Juice location. By adding counter space and shifting grab and go around there will be more room for additional food options.

Green: Some of the differences in quotes include higher end counter tops. Due to all the capital requests this year we would like to opt for the lower quote

Hibma: When would renovations start?

Hill: Right after approval. It would be ready by September. We won't have to close during the installation; we will just move products around

BIRT Board approves \$11,745 from Capital in its first reading to cover the cost of a new coffee station in General Brock
Hibma, Banava
Motion carries unanimously

5.0

Ad-Hoc Committee – Financial Management Policy and Procedure Review

Green presents a proposal for an Ad-Hoc committee to review and update the Financial Management Policy and Procedures. Green is asking for three Board members to sit on the ad-hoc committee

Rieger: When would we meet?

Green: Ideally once before September and have the changes in place by winter semester. Definitely before our next fiscal year

BIRT Board elects Rieger, Banava and Hibma to sit on the ad-hoc committee charged with the review and update of the Fiscal Management Policy and Procedures
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Motion carries unanimously

Patrick Foster

Faisal Hejazi
Secretary