



Board of Directors

Meeting #8 – August 24th, 2017

Members present:

Executive (2): Faisal Hejazi, Maddy Wassink
BUSAC (2): James Hall, Valentina Castano
Student at Large (3): Brandon, Witta
General Manager: Chris Green

Members absent (with regrets*): James Hall*

Agenda Review & Revisions

- Approval of Agenda
- Approval of minutes from last meeting (Supporting document attached)
- Approval of Advocacy street team Job Description (Supporting document attached)
- Capital request – Isaac’s tables and chairs (Supporting document attached)
- Capital request – Isaacs pipe and drape (Supporting document attached)
- Deferred Maintenance Request – Kitchen Wall Cladding (Supporting document attached)
- Deferred Maintenance Request – Pepsi Condiment Cabinet (Supporting document attached)
- Deferred Maintenance Request – GB Freezer (Supporting document attached)
- In Camera Session

1.0

Approval of the Agenda

BIRT Board approves the agenda for the August 10th 2017

Moved by Wassink, seconded by Haidon

Motion carries Unanimously

2.0

Approval of Minutes from last meeting.

BIRT Board approves the minutes from the last meeting
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Moved by Wassink, seconded by Haidon

Motion passes. Hejazi abstains.
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3.0

Approval of Advocacy Street team Job Description

BIRT Board approves the Advocacy Street Team job description
Moved by Wassink, seconded by Haidon
Motion passes unanimously

Chris Green went over the Green Levy Capital Request for the purchase of reusable mugs.

Tarun: When does the job start?

Ehima: Sometime in September

Valentina: How many students are we hiring?

Ehima: Probably about 5/6 hours

Wassink: Where is the money coming from to pay for this?

Green: It is coming out from the division1 HR Budget.

4.0

Capital Request – Isaac’s tables and chairs

BIRT Board approves the Capital request of \$67,311.87 for Isaac’s tables and chairs amortized over two years.
Moved by Wassink, seconded by Haidon
Motion passes unanimously

Heather went over the Capital Request for the purchase of Isaac’s tables and chairs.

Green: My recommendation for this is that we amortize this purchase over two years. 50% this year and 50% this year.

5.0

Capital Request – Isaac’s Pipe and Drape

BIRT Board approves the capital request of \$5,920 for the purchase of Pipe and Drape in Isaac’s bar and Grill
Moved by Wassink, seconded by Hejazi
Motion passes unanimously

Heather went over the Capital Request for the purchase of Isaac’s Pipe and Drape

6.0

Deferred Maintenance Request – Kitchen Wall Cladding

BIRT Board approves the Deferred Maintenance Request of \$2296.78 for the purchase of Kitchen Wall Cladding
Moved by Haidon, seconded by Castano
Motion passes unanimously

Heather went over the deferred maintenance request for the purchase of Kitchen Wall Cladding.

7.0

Deferred Maintenance Request – Pepsi Condiment Cabinet

BIRT Board approves the Deferred Maintenance Request of \$6,298 for the purchase of Pepsi Condiment Cabinet
Moved by Haidon, seconded by Wassink
Motion passes unanimously

Heather went over the deferred maintenance request for the purchase of Pepsi Condiment Cabinet.

8.0

Deferred Maintenance Request – GB Freezer

BIRT Board approves the Deferred Maintenance Request of \$4,030 for the purchase of GB Freezer
Moved by Hejazi, seconded by Haidon
Motion passes unanimously

Heather went over the deferred maintenance request for the purchase of GB Freezer.

9.0

Capital Request – Tent

BIRT Board approves the Capital Request of \$2,776 for the purchase of Tent
Moved by Wassink, seconded by Hejazi
Motion passes unanimously

Maddy Wassink went over the Capital request for the purchase of Tents with the BUSU logo

Faisal Hejazi
President

Maddy Wassink
Secretary