



Members present:

Executive (2): Faisal Hejazi, Patrick Foster
BUSAC (2): Amalia Banava, Nadia Bathish
SAL (3): Geraldine Rieger, Alyssa Berardocco, Aidan Hibma
General Manager: Chris Green

Members absent (with regrets *):

This was the 6th meeting of the Board of Directors for the 2016-2017 year

The meeting was called to order at 12:00pm

Agenda Review & Revisions

1. Call to order
2. Approval of the Agenda
3. BrockTV Budget Approval
4. Food and Beverage Administrator Job Description Approval
5. Division 1 Budget Approval
6. Adjournment

1.0

Call to Order

Meeting is called to order at 12:08pm

2.0

Approval of the Agenda

BIRT Board approves the agenda for the June 16, 2016 Meeting

Hejazi, Banava

Motion carries unanimously

3.0

BrockTV Budget Approval

Green presents the BrockTV budget that was submitted by the BrockTV Executive Director, Mitch Morrone. Green explains that the Executives and himself had some suggestions for BrockTV.

Foster explains that the Executives recommended increasing the marketing budget since they will have to go to referendum this year and may incur extra costs. Also, they recommended having a year end surplus instead of breaking even.

Berardocco: Is the BUSU marketing team going to be working with BrockTV to assist them with marketing given they are increasing their budget?

Green: The BUSU marketing team will assist and be a resource whenever needed, but BrockTV has their own marketing staff as well

BIRT Board approves the 2016-2017 BrockTV budget

Foster, Hejazi

Motion carries unanimously

4.0

Food and Beverage Administrator Job Description Approval

Green presents a proposed job description for a Food and Beverage Administrator. All costs will come out of the Food Court budget. Timeline is to have this position filled and start training in early August.

Hejazi: I think this is a good idea It will allow our food manager to focus more on the operations of Union

Hibma: When first year students have meal plan allowance leftover, does it run through this role?

Green: No, we don't have any connection to the Brock meal plan

BIRT Board approves \$7500 from Capital in its second reading for board room renovations including a Smart Board

Rieger, Hibma

Motion carries unanimously

5.0

Division 1 Budget Approval

Green presents a proposed budget for Division 1 for the 2016/2017 fiscal year. Hejazi walks the Board through the income lines, followed by Green presenting the expense lines. Hejazi walks the Board through the VPFA portfolio expenses and Foster discusses the Presidents. Green explains the process for making changes to the budget one it is approved and explains there will be a quarterly review of the budget.

Berardocco: What is the Division 11 marketing revenue line consist of?

Green: It is essentially contributions from the various divisions of BUSU that use our marketing resources. It is a straight in and out line item in the budget as you will see later in the expense lines

Hibma: How is the \$5000 food voucher program going to work?

Hejazi: The food bank staff will determine the students need and issue \$25-\$100 in gift cards

Hibma: What is the process for getting out of CASA?

Foster: CASA membership is a choice by the Executives because it did not go to referendum. Current executives are taking active roles within CASA to ensure Brock has a strong voice. Executives are considering whether or not continued involvement in CASA is the best decision for BUSU

Green: It would require a 2/3 vote by BUSAC to remove ourselves

Foster: If you remove yourself, you can re-visit a conference at another point in time for a delegate fee

Hejazi: We are currently the only Ontario school representing the whole province so it's not a decision to take lightly

Green explains how that money comes out of the operating budget and would be redistributed if we were no longer a member

Banava: Whose portfolio does the Student Initiative Funding fall under?

Green: All four executives

Banava: Who will handle all the requests for this funding?

Hejazi: All four executives will collaborate to decide on approval. An idea is presented to the Executives by Foster

Hibma: If we do not meet our VIB sales targets do we subsidize from somewhere else in the budget?

Green: The main O-Week expenses are funded through sponsorship dollars. If VIB sales are low, we won't know until O-Week expenses are usually already spent, so we would need to reduce programming throughout the rest of the year with what is left from the VIB budget

Hibma: Is there a plan to take the Programming Levy back to referendum this year?

Foster: no, not that we are aware of

Hibma: For Executives, are their portfolio budgets the same year after year?

Foster: No, they are not. For example, last year the President's budget was significantly higher because of E-Week which is not going to be funded by BUSU this year

Hibma: what happens to leftover money from the Executives budgets?

Green: It becomes a surplus for the budget

BIRT Board approves the 2016-2017 Division 1 budget
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Foster, Hejazi

Motion carries unanimously

Patrick Foster

Faisal Hejazi
Secretary