

Brock University Students' Union Board of Directors

Meeting: 6

Date: July 13, 2018

Members present:

Executive (2): Aidan Hibma, Bilal Khan
BUSAC (2): Cara Persia,
Student at Large (3): Rafay Rehan, Witta Nicoyishakiye,
General Manager: Robert Hilson

Members absent: Valentina Castano, Mohamad Ali

AGENDA

- 1 Approval of the Minutes
- 2 BrockTV Capital Request Approval
- 3 Job Description Approval – Research Analyst (Peter)
- 4 Senate Committee Appointment (Bilal)
- 5 Green Levy Request (Aidan)

MINUTES

1.0

Approval of the Minutes

BIRT Board approves the minutes from Meeting #5
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Khan, Rehan

4-0-1 Motion Carries Unanimously

2.0

BrockTV Capital Request (Mitch Morrone)

Mitch Morrone presents additional quotes for the RAD/NAS system.

Rehan: So basically the upgrade is for additional drives that can be swapped out?

Morrone: Correct, we can purchase additional drives and switch them in once then are full

Witta: Thank you for getting additional quotes. Which one would you prefer of the options?

Morrone: I would prefer 2b which comes with 10tb drives

BIRT Board approves \$5245 for the RAD/NAS system from the BrockTV levy
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Khan, Witta

5-0-0 Motion Carries Unanimously

3.0

Job Description Approval – Research Analyst (Peter Henen)

Henen present the job description for the Research Analyst. The position will be an 8 week contract position to help Peter with two research projects.

Rehan: Where was it posted to?

Rossetto: It has been posted to our website and on Career Zone

Witta: Anything preventing us from posting elsewhere? Can we extend the deadline?

Rossetto: We would leave the posting up to Kate as she is our hiring expert.

Henen: We are in a time crunch so ideally we will just keep it open for one week.

Rehan: When do your proposals have to be done by?

Henen: There isn't set dates on when the university committees will be meeting but I want to ideally have them done by the first meeting. Having them done by September is the goal.

Rehan: Why would this be ending in September?

Henen: We expect the Food Services RFP to go out in September. Also, we will be busy with other priorities in September.

Rafay: Is 40 hours per week too many hours?

Henen: It is a full time job and there will be enough work for them during those months. Once September starts it would go down to 20 hours per week.

Khan: Where will this person be working?

Henen: They will likely be working out of my office.

Persia: What is the backup if we don't find anyone?

Henen: Nothing set in stone but will likely have to rely on the volunteers.

Rossetto: We would need to add in the line "must be current student at Brock University (undergraduate or graduate)

Henen: I would like to open it up to recent graduates if possible.

Witta: I would like to go through the process of opening to current students first before opening it right up to non-students. You can always come back to the Board to have it changed if needed.

BIRT Board approves the Research Analyst job description as presented
Witta, Hibma
5-0-0 Motion Carries Unanimously

4.0

Senate Committee Appointment (Bilal Khan)

BIRT Board appoints Persia to the Ad Hoc Senate Committee on Teaching Evaluation
Khan, Witta
4-0-1 Motion Carries Unanimously

5.0

Green Levy Request (Aidan Hibma)

Hibma presents a Green Levy request for additional water bottle filling stations. There will be 6 water stations in the library (floors 5-10) and one in Isaac's.

Rehan: Would this be switching out any current ones in the same places?

Hibma: Yes

Witta: What about areas with carpet?

Hibma: They are going to be built into the wall as well as a downward slope to prevent spills. Facilities management is going to do all the installations for free (we just pay for the units themselves)

Rossetto: We spoke to Jackie before this meeting and gave her a heads up. She will help us brand them so students know they were provided by BUSU.

BIRT Board approves \$13,590 from the Green Levy for additional water bottle filling stations
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Persia, Khan

4-0-1 Motion Carries Unanimously
