



Brock University Students' Administrative Council

Meeting: 5

Date: October 19, 2016, 7:15pm

Speaker: Istafa Sufi

Deputy Speaker: Jeremy Steinhausen

Recording Secretary: Raagave Maheswaran

OVERVIEW

Opening Procedures

	Description
1 Call to Order	
2 Approval of the Agenda	Administrative
3 Adoption of the Minutes (Meeting 4)	Administrative
4 Open Question Period	
5 Notes from the Speaker	Administrative
6 Councillor Leave of Absence	Administrative

Presentations

7 Club Funding Request – Roots (Budget)	Information
8 Business Students' Association Budget	Information
9 Niagara Leadership Summit for Women	Information

New Business

10 Clubs Policy Committee Report	Action Item
11 Student at Large Approval	Action Item
12 Fed Up Request – Hamilton Campus (Foster)	Action Item
13 Fed Up Request – Fair Trade Coffee and Tea Reimbursement	Action Item

Reports

14 General Manager	Information
15 VP Student Services	Information
16 VP External Affairs	Information
17 VP Finance & Administration	Information
18 President	Information

Question Period

19 Close Question Period	
20 Information and Reminders	

Adjournment

1.0

Call to Order

2.0

Approval of the Agenda

Green: Add another Fed Up request to the agenda. But I can't open the agenda.

Motion to open the agenda

Hollard: We are presenting the BSA's budget, not the entire Goodman budget.

BIRT BUSAC approves the agenda for the October 19th, 2016 meeting.
--

Banava, Campbell

<i>Passes by general consent</i>

3.0

Adoption of the Minutes (Meeting 4)

BIRT BUSAC approves the minutes from Meeting 4, 2016-2017.
--

Haidon, Calder

<i>Passes by general consent</i>

4.0

Open Question Period

5.0

Notes from Speaker

Total Voting Members = 18

Quorum:

- 50% + 1 = 10
- 2/3rds = 12

6.0

Councillor Leave of Absence

BIRT BUSAC G. Hassan will be on leave for the remainder of the fall semester.

Calder, Berryman

-In favor: 18

-Against: 0

-Abstain: 0

Motion Carries

7.0

Club Funding Request – Roots (Budget)

President Tianna Thomas, Vice-President Marvel Tee, and Treasurer Christina Kerr of Roots give a presentation about the Roots budget.

Foster: Last year you had great success as Club of the Year. What were you changing this year to make the club better?

Tee: Last year our club was mostly made up of Africans and we had a lower number of Caribbean people involved. This year we want to cater to the Caribbean. We want more people to be involved and help us fundraise. Our main goal is to increase membership by diversifying our club. Secondly, we are trying to have two hosts to have a more interactive setting. We got a lot of donations from businesses for our prizes. The prizes are nicer and it will attract a larger crowd. This year, everyone who is involved in the show must promote it.

Thomas: Also, we are planning to collaborate with other clubs on campus. We don't want to separate ourselves from everyone else. We want to show that we are a part of Brock. We are trying to collaborate with different types of clubs, not just cultural. And that is how we are trying to break free of all the stereotypes around Roots.

Tee: We are trying to get more exposure. We want our club to be a part of the Brock community that involves everyone. We want involvement from not just Africans or people from the Caribbean. As long as you want to learn to appreciate the culture, you can join.

Foster: Thank you so much for the thorough presentation. I relied on you heavily for your help with Black History Month. Thank you.

Banava: When do you start selling tickets for the pageant?

Thomas: We will have tables set up on Monday. We will be selling tickets by Mackenzie Chown or the Fishbowl. Check on social media to know where we are and for how long. The executives will also carry tickets on them in case you are unable to see us at the tables.

Green: What are the dates of the events that you know?

Thomas: The pageant is on the November 12th. We have a general meeting on the first Friday of every month. We opt out of a meeting in December and April simply to help students during their exam. November 4th is the pageant meet and great, where you can meet the contestants and see what you are getting at the show. We have our Culture Wave in the first weekend of March. Then we have our elections after that.

Green: Make sure you tag BUSU on social media when you post about your events.

Mac: Does your DJ play Caribbean or African specific music?

Thomas: No

Mac: If you want to reach out to the community, you can try finding student DJs. I know BUSU did that for O-week. I was thinking that maybe it would reduce your cost.

Thomas: We are creating lasting relationships with our DJs. We want these relationships with the partners we work with so they can come back and offer discounts. We've given our DJs t-shirts with their names on the back to show that they are a part of the group. In terms of African/Caribbean specific music, we play them the most but we also do play other genres. There are other DJs in the St. Catharines/Niagara region that we reach out to. We are trying to get Niagara College students to be a part of our events.

Tee: Since we have been building our relationships with the DJs for five years now, the DJs bring their entourage with them and get more people to our events.

8.0

Business Students' Association Budget

President Nick Hollard and VP of Finance Maxime Muria-Courchesne of the BSA give a presentation about the BSA budget.

Calder: Is the administrative expenses included?

Hollard: It's not really include. We couldn't put it under office expenses.

Muria: We budgeted for a small loss because we have a tight budget. Since we are providing two case competitions for the students, we think that would be a better way of allocating our funds. Some of our expenses already went over. Having a small buffer of a loss is fine.

Hollard: We also had an issue earlier this year with an event that got cancelled which cost us some money.

Muria: We already budgeted the \$5000 carryover

Hejazi: Sorry, the budget wasn't circulated ahead of time to BUSAC, do you have a contingency?

Hollard: The \$5000 can be considered as our contingency. We have a habit of allocating more than needed for some budget lines. Last year's actuals will show that.

Hejazi: Why did you budget for a loss both years?

Hollard: We budgeted for a loss but it we carried over more than expected.

Green: When do you finish your fiscal audit? Once completed please send to us.

Hollard: Right now, they are auditing our last years' expenses.

9.0

Niagara Leadership Summit for Women

Arushana Sunderaeson gives a presentation about the 3rd annual Niagara Leadership Summit for Women.

Green: BUSU bought 15 tickets for the summit. If you are interested in a ticket, send me an email.

Mac: How many workshops are there? Do you get to choose?

Sunderaeson: When you register online, you get to choose which workshops you want to attend. There are at least 12-13 to choose from.

10.0

Clubs Policy Committee Report

BIRT BUSAC approves \$2,365.21 as a grant for the Roots African Caribbean Society Club from Clubs Funding.
--

Nasser, Berryman

*Motion to Amend \$1851.43
Calder, Berryman
General Consent Given*

BIRT BUSAC approves \$1851.43 as a grant for the Roots African Caribbean Society Club from Clubs Funding.

Calder, Berryman

-In favor: 18
-Against: 0
-Abstain: 0

Motion Carries

11.0

Student at Large Approval

BIRT BUSAC approves the student at larges as presented.

Banava, Verrier

-In favor: 16
-Against: 0
-Abstain: 2

Motion Carries

12.0

Fed Up Request – Hamilton Campus (Foster)

Calder: Is there anyway to guarantee that the money will be spent on the meals?

Foster: Yes

Rossetto: We will reimburse them as they spend the money.

BIRT BUSAC approves \$4,740 from the Fed Up Levy for caterings and gift cards for the Hamilton Campus for the school year.
--

Foster, Bathish

-In favor: 18

-Against: 0

-Abstain: 0

Motion Carries

13.0

Fed Up Request – Fair Trade Coffee and Tea Reimbursement

Green presents a Fed Up request to cover part of the cost of General Brock providing half price fair trade items during Fair Trade Week.

BIRT BUSAC approves \$11,06.76 from the Fed Up Levy for the fair trade coffee and tea reimbursement for the school year.
--

Foster, Hejazi

-In favor: 18

-Against: 0

-Abstain: 0

Motion Carries

14.0

Report – General Manager

Green: \$27,870 was spent on the Big Ticket Concert reimbursement.

Calder: How much did you budget for this?

Green: We had a maximum exposure of \$45,000 for the returns. Then we have the unrealized revenue of \$40,000.

Vrysen: Can you speak on the BUSU Management restructure?

Green: This is something we have been working on for four months. We needed to refocus our senior management levels on the four main pillars of BUSU: government, businesses, services/student life, and operations. We started to reorganize the management level with a couple of things in mind. We established four directors, one for each pillar and put in place four new student positions. We would like to do this all at once. However, we also have two maternity leaves. Each of the directors will have a direct link to their respective vice-presidents.

Calder: Was anyone who isn't currently or formerly a BUSU employee considered for the positions?

Green: Curtis is a new employee at BUSU. We looked internally for directors. We thought we had the key people from the internal structure to fit the job. It would be difficult for someone who is not part of BUSU to understand the operations. We choose three people internally, the fourth is new to BUSU but is very knowledgeable of the university.

15.0

Report – VP Student Services

Hollard: What kind of updates do you see coming to risk management?

Nasser: We just want to clarify answers to a lot of risk management questions that clubs have. We also will be having a conversation with Sodexo to clarify some catering costs.

Hollard: “Road bumps with risk management” is shown in the report. What kind of road bumps do you face with the “Cycle to Ottawa”?

Nasser: We were planning to go cycling to Ottawa but we had a few road bumps along the way. We had a few issues with the training. There was safety, fitness, and health (as far as testing) road bumps. We needed much more time for training than we thought we would. We should have broken the training into proper intervals by having shorter days with longer periods. We had a meeting and concluded that we are not ready and so this initiative got pushed back.

Hejazi: Obviously there is a lot of safety issues when it comes to riding to Ottawa. 600 kilometers over four days is quite difficult. The students' health and safety is an important concern.

16.0

Report – VP External Affairs

VPEA, Ms. Wood, presents report.

17.0

Report – VP Finance & Administration

VPFA, Mr. Hejazi, presents report.

18.0

Report - President

President, Mr. Foster, presents report.

19.0

Closed Question Period

Calder: The food bank has been moved from a discrete location in the Student Justice Centre to the General Brock which is more public. I was curious to know why this decision was made.

Green: The physical foodbank is being replaced in the Student Justice Centre. The food bank is now in the back of the General Brock store. No one will know if you were a General Brock customer or using the food bank service. Even the food is given in the same bag. We moved it because we thought it would be more discrete. Also, Heather can purchase food at a cheaper price.

Calder: Are there any plans to expand the food bank using the cost savings?

Green: We are a relatively new for food bank in Ontario. So if you have any suggestions, let us know.

Wood: I've been working with Heather on what we are planning to offer in the food bank, especially with fresh food. It was a part of my platform when I was running for this election. Heather has been approached by a start up from the BioLinc. Their mission is to get fresh food to students at a very affordable rate. We are currently in meetings with the student startup. We are moving from just non-perishable foods, to offering perishable and fresh items as well. I would say this is the big food bank evolution of this year.

Campbell: Starting the September the library said that chargers will be given out at the General Brock, but that is not the case.

Sehgal: They are directing students to General Brock because of their charging stations.

Information and Reminders

Green: We have eight tickets left for the Leadership Summit. Please let me know if you or someone you know is interested. Director of Government Operations position is open right now. If you know anyone who has recently graduated or graduating soon in this field, please direct them to the job posting. The Student Justice Centre renovations are almost done. It should be completed within the next two weeks. We have an opportunity to come up with a new name for this space. Now that the Skybar lounge has been renovated, know that you can book it for events.

Nasser: We will be providing a bus for the OUA finals. We will also be there for the boat christenings. That some day as the women's hockey game for breast cancer.

Hejazi: New basketballs we ordered have arrived. I hope you got your tickets for Halloween Party. There will be 300 tickets sold at the door too.

Verrier: The DART 456 class is putting on their play this weekend. They put a lot of work into it.

Calder: Where is the play?

Verrier: It will be at the downtown arts centre. The play is called Fefu and Her Friends.

Sufi: Nominations packages are due this Friday.

Meeting adjourned: 8:45p.m.