



Brock University Students' Administrative Council

Meeting: 5

Date: October 18th, 2017, 6:30pm

Speaker: Ian Beaumont

Deputy Speaker: Fiona Purkiss

Recording Secretary: Maddie Staruch

OVERVIEW

Opening Procedures

1	Call to Order	Description
2	Approval of the Agenda	Administrative
3	Adoption of the Minutes (Meeting 4)	Administrative
4	Open Question Period	
5	Notes from the Speaker	

Presentations

6	Club Funding Presentation - BMT	Information
7	Club Funding Presentation – Brock Prosthetics	Information

New Business

7	Clubs Policy Committee Report (Mover – Wassink)	Action Item
8	Governance Committee Report (Mover – Harris)	Action Item
9	Second Reading – Capital (Mover – Hibma)	Action Item
10	Election – Appeals Committee (2 Councillors)	Action Item

Reports

14	General Manager	Information
15	VP Student Services	Information
16	VP External Affairs	Information
17	VP Finance & Administration	Information
18	President	Information

Question Period

19	Close Question Period	
20	Information and Reminders	

Adjournment

1.0

Call to Order

2.0

Approval of the Agenda

BIRT BUSAC approves the agenda for the October 18th, 2017 meeting

Mover: Verrier

Secunder: Lillo

<i>Motion Passed</i>

Yes: 15

No: 0

Abstention: 0

3.0

Adoption of the Minutes

BIRT BUSAC approves the minutes for the September 27 th , 2017 meeting

Mover: Bathish

Secunder: Harber

<i>Motion Passed</i>

Yes: 14

No: 0

Abstention: 1

4.0

Open Question Period

5.0

Notes from Speaker

Beaumont: Please don't leave the room when there is a motion on the table, please wait until the vote has been decided. Don't miss 5 meetings a semester, if you miss 5 meetings, you will be asked to step down from your position on BUSAC. You also can't miss 3 meetings in a row, you will also be asked to step down. The past few meetings I've been pretty lenient with Robert's Rules, I will now be enforcing them more intensely.

Total Voting Members = 15

Quorum:

- 50% + 1 = 9
- 2/3rds = 10

6.0

Club Funding Presentation – BMT

Brock Musical Theatre Presents

Wassink: Do you know when you'll find out the amount you need to put down for FOPAC?

BMT: Fairly soon.

Sheikh: Great presentation, I was wondering if you have an idea of when the event is and what fundraising you have already done?

BMT: It'll be March 28, 29, and 31st. The 12,000 dollars also pays for a day of moving in the set, and 4 days of rehearsal. So far we've been trying to just gather sponsorships and we've collected our club feeds

Sethu: Have you looked into collaborating with other clubs at Brock?

BMT: Absolutely, we've looked at partnering with Brock Pride.

Seliman: Which number are we definitely looking at to fund you?

BMT: We're asking for the full 19,000 as we want a contingency for in case our fundraisers don't succeed. We worry that we need to cover for the event before it happens, as we know we'll get ticket sales.

Sholok: Wouldn't it be more economical to only use the FOPAC to move in over night to save money?

BMT: We only get to move in for four hours.

Green: There are a couple tips I would suggest, so I've seen BMT come through and get funding in the past. There was a couple concerns last year. When you go and sign your contract with FOPAC, you can't enter in a contract with them. You need BUSU to do it. When you guys go to do the contract, please make sure you go through BUSU, as we need to go through the insurance as well. Have you looked at any other options than FOPAC?

BMT: It is expensive, the only other option is DHOWES, it's not kept as a theatre, and it's now a lecture hall. They also did Ridley College, but FOPAC is easier for people to get to for students. IF we did Ridley, we'd have to do bussing.

Green: FOPAC is not very helpful to community groups booking. For ticket sales, if you don't hit that revenue target, where does the money come from to offset the costs?

BMT: That's why we're asking for the 9,000.

Green: I hope you understand the reluctance, as last year there was a 13,000 dollar loan outstanding.

Hejazi: I've been to the last two years of your shows and you guys have done an outstanding job. I just want to clarify if you're asking for 19,000 or 9,000

BMT: 19,000

Hejazi: That's a large amount of money for you to ask for, that's about 10% of our entire budget. We have about 110 clubs on campus, and normally asks are a lot lower. Just please understand that we're working with a budget that needs to cover a lot of people.

Kerr: Just wanted to make a venue suggestion, I previously looked at high schools and it worked perfectly for our needs.

BMT: Did you talk to the school board or a teacher?

Kerr: I think we went directly to the school.

7.0

Club Funding Presentation – Brock Prosthetics

Green: Can you guys walk me through the process from start to finish for how you guys interact with the 'customer'?

BP: It depends if it's through a student organization or a local organization. With 3DforMD, they give us a patient with the dimensions and measurements required, and we modify our model. They come from Toronto to give each of our members a tutorial on how to 3D print. Based on the dimensions, we'll design a prototype for each individual. We'll make a cheap prototype until we're confident with the design before making a final design. We then send the schematics to health Canada. Then we get approval, and we make the limb.

Green: Are the ones you're handing around the room, did you make these?

BP: We made them, but the printer will allow us to fine tune our design.

Green: If you send this limb to the customer, and something goes wrong, BUSU is the one who covers your insurance. SO the quality assurance is where I'm concerned. Do you guys sell as a business? This is a business model not a club model?

BP: I see it more as a club that's trying to make ends meet. We want to give someone something that benefits them. We are a school funded club, but we're trying to change someone's life if we can.

Green: In my opinion, your club is a business model; my concern is that right now you guys are looking at a business not a club.

BP: You mentioned insurance covered through BUSU, we can go through 3DforMD but we can be in constant contact with them to ensure that our prosthetics are effective and health Canada still has to approve the model. We're not just sending it out there; we're sending it out with extensive approval

Green: That's not how liability works, if something breaks and they decide it was the products fault, they can sue for that money.

BP: There's sometimes a contract involved with 3DforMD to prevent liability issues.

Green: The difference is they're a company and you're three students at Brock.

Wassink: Have any other schools done something like this?

BP: There was one in the US that we connected with, there's another chapter called enable that allows us to connect with people who are interested in prosthetic printing.

Wassink: So there's none in Canada? I'm wondering because we have a different health care system. I didn't know that it was possible for people without licensing to do this. Has anything been approved by Health Canada so far?

BP: So it's difficult to be approved by Health Canada, we don't currently have a subscription to 3DforMD so we can't easily reach Health Canada.

Wassink: Would they typically be targeting undergrad students in a club?

BP: There's one in the US that is an undergraduate club that is guided by the organization. With a much larger organization like Enable backing us, we're confident that it will be an easy and quick approval process

Wassink: That school might be in Boston, but they're not going through Health Canada. IN the states it could be very different approval processes than in Canada. With the Makerspace, have you discussed being able to have this printer in Makerspace

BP: Yes we have.

Wassink: What year are you guys all in?

BP: Second

Wassink: What happens if after you graduate and the club dies? What happens to that printer?

BP: If the club stops, then we have an additional printer that is usable in the MakerSpace for other clubs/students to use.

Wassink: So they're creating a full room of 3D printers? Why are they not using a printer that is your caliber?

BP: So right now Brock uses 2 different printer types, one prints Acrylic and Resin, and it's very expensive. The printers by the maker space are all entry level 3D printers which are designed for student use. Our prototypes have not reached their full potential.

Wassink: How many members do you have and are locked into our club?

BP: We haven't gone through that process yet, we were planning on doing it after receiving funding.

Wassink: But you've had 20 people say they're interested?

BP: Yes

Wassink: You said that you would do outsourcing to comp costs?

BP: If outside businesses want to approach us and ask us to print something that could be a great way to fundraise.

Hibma: You guys projected that a lot of people are showing interest in this organization, if the club picks up a lot of members, would you guys come back with an additional capital request for another printer?

BP: This is just an initial start up cost, and we're hoping that after that we can fundraise and essentially be solely efficient. We will never need a second printer, if we want to make basic prototypes, we can use printers on campus, but when we need to do the final stage of development, we would use our printer which can operate at off hours.

Hibma: The costs for the printer and the materials for the printer would be kept relatively low, as you would only be using it once you've gained approval?

BP: Yes. There will be occasional times where we need to print specific high quality parts.

Hibma: Worst case scenario, businesses can use this printer for their abilities, where would their money go?

BP: It can be reinvested in the club or discussed elsewhere.

Castano: How many limbs have you produced to give to the client?

BP: None yet, we haven't gotten approval from Health Canada, but one of the hands we made was made specifically for a client in the hopes that they would be able to use it.

Castano: How long does the approval take?

BP: A couple weeks.

Hejazi: Hypothetically, if I needed a limb, I'd go to my doctor, the doctor would go to a specialist, and I would take that route. Why would I take the risk as a patient to go through a student organization?

BP: Maybe the patient can't afford something like an electric limb. That usually takes a lot longer, and a lot more money. If something breaks, it's very costly to replace. They're not introduced to students, but instead to 3DforMD and a verified thing by health Canada.

Hejazi: Part of BUSU's club and visions is to cater to the Brock community, how does this club cater to the Brock Community?

BP: Students would be eligible to use the 3D printer to print objects, and well as this is an interdisciplinary experience. People in Brock who are the recipients of prosthetics or braces now have a closer to hope option for people to reach out to. Brock is also missing an engineering component that students can reach out to gain that experience.

Hejazi: You have 18,000 students in this community who are paying towards this fee, and I don't see how this investment is catering to our community at large. You also mention how you want to rent out your 3D printer, that service might not be cheap. If you accumulate money, where is that money going? This does seem more like a business model rather than a club. If you guys have lots of income coming in, then where will that be going if your costs are not extremely high?

BP: It's a cheaper alternative for people.

Verrier: How much would it cost to make a prosthetic limb for you guys assuming you have everything you need?

BP: About 50 dollars.

Verrier: How much would you sell it for?

BP: Maximum 15 dollars

Verrier: If it is a self sustaining business, how would this be sustained if you are taking a loss with each limb?

BP: With fundraising costs and partnerships that bring in additional revenue. If we do have surplus of money we can provide it back to BUSU

Verrier: How would you get that surplus?

BP: Through sponsorships and fundraising.

Sheik: You keep comparing it to the ‘My Electric’ product. Why would I come to you guys when I can get it from an existing organization?

BP: To help people who cannot afford this prosthetic. People who are down on their luck, maybe their children as children are constantly growing and that upkeep is incredibly expensive. Some people also are on an incredibly long waitlist to receive a My Electric arm. 3D printing can help tide them over. Instead of a business model, we have a club that is fueled by passion that is dedicated completely towards the customer experience. Because there are not many businesses that actually sell prosthetic limbs made from 3D printing, we provide it cheaply and reputably. We would be a new club, but as we become well known and more successful, we can build our reputation. It just requires an initial leap of faith.

Sethumadhavan: You spoke about supervision from someone from Toronto who is qualified have you contacted anybody at Brock? Is there any faculty who is supervising what you’re doing?

BP: We’re in the makerspace, Tabitha who is an expert in the tech field was supervising us when we made our prototypes.

Sethumadhavan: There’s a simple supply and demand model for any business; has there been such a demand for you to supply this service?

BP: Definitely in the community, as well as in Mississauga, an organization called Quest, and we’re looking to connect with local vulnerable populations.

Verrier: Motion to extend the time period by 10 minutes?

Second: Sethumadhavan

Motion Passed

Yes: 18

No: 0

Abstention: 0

Khan: Does 3DforMD tell the patient that their product is made by students?

BP: Yes, but as it is being presented by a 3rd party organization, they are made liable for those kind of things. They might take the full credit so the responsibility is on themselves.

Khan: If they're taking full responsibility, and Brock is behind the scenes, the club funding comes from student fees. If they're taking full responsibility, where is Brock represented?

BP: We don't necessarily know if they do or do not provide 100%, but I'm sure if we asked them to disclose they would.

Lillo: Why have you chosen to go the BUSU club route instead of a Not-For-Profit? It sounds like you have a validated idea, and people who are invested, have you explored the start-up route?

BP: We wanted to make this about Brock students giving back, and we know that Brock is working towards having an entire facility surrounded by 3D printing. We wanted our club members to be representatives of Brock.

Lillo: Brock and BUSU are separate, as well as BUSU and BioLinc are separate. You could still pursue a venture capital through a different route to get your money.

BP: The reason we're coming to you, is that they'll give you a little push, what we need is a shove to help us get started. Our beginning costs are rather substantial. We want to hit the ground running, and we decided to pursue BUSU over Brock Link. WE have a large list of students who are interested in this club.

Kerr: I know you guys said you're looking for sponsorships to fund your fees, why don't you pursue that route? As well as perhaps charging more for your prosthetics to break even on your costs.

BP: I think you're right, were we to pursue the company route; however we're looking to pursue the club route.

Kerr: Why not charge more? I know you want it to be affordable, I feel like 100 dollars is a good offset for something that is normally \$5000+.

BP: When people perceive this product, they look at it as an accessory.

Bathish: How many people are involved in making the prosthetic?

BP: 2-3 people made the prototypes

Bathish: IF your membership is up to 20 people, how will you combat that?

BP: We have different positions, fundraiser, innovators, community outreachers, makers, etc.

Bathish: Is there a cap of members?

BP: No, the more people we have, the more we can do at once. The more people we have, the more clients we can serve.

Green: There's a number if insurance related issues, would you still be requesting if BUSU bought the printer and housed it in our office?

BP: Absolutely, it's not about who owns the printer, it's what is being done with it.

8.0

Clubs Policy Committee Report (Mover – Wassink)

Wassink: Motion to amend the 1b motion to 12,020 dollars

When we initially went through this with CPC, we thought they only had to do the 200 dollar deposit but it looks more like 6000. We want to give them additional money to ensure they can put on their show.

BIRT BUSAC accepts the motion to amend motion 1b to the amount of 12,020 dollars.

Mover: Wassink Secunder: Verrier

Motion Passed

Yes: 15 No: 0 Abstention: 3

Sheik: What is the 6000 afterwards for?

Wassink: The total for renting FOPAC is 12,000 total. 6000 needs to be donwpaid before the show. They will need that money before they bring in their revenue. They need that money to put on the production, and afterwards they'll be able to pay the remaining 6000 with revenue made.

BIRT BUSAC approves \$12,020 as a grant for the Brock Musical Theatre (BMT) Club from Clubs Funding

Mover: Wassink Secunder: Harber

Motion Passed

Yes: 13

No: 0

Abstention: 5 (Verrier, Sethumaedhavan, Sholok)

Wassink: Motion to amend 2b to table the motion to November 1st to have more time to discuss issues discussed by councilors here.

BIRT BUSAC approves the amendment to table the discussion to November 1st

Mover: Wassink

Secunder: Lillo

Motion Passed

Yes: 14

No: 2

Abstention: 2

Green: While I can't vote on motions, I can speak to them. I think tabling this motion is effective for us to have those 2 weeks to discuss concerns. I know I have a concern with how we would cover insurance for a club that executes this kind of work. I need to make a call to ensure we can hold the insurance for this club. I don't think we should be giving them money if we don't know if we can cover them should they be liable.

Verrier: We need to look at what is a club, what is recognized as a club by BUSU. There are some concerns over the model of this club and whether we can look at this as a ratified club. Giving money to a club once and then never hearing from them again makes me uneasy.

Khan: So let me clarify, we're giving ourselves and the club 2 weeks to do some more research?

Beaumont: We're giving the council time to do some research into the liability issues of the club before we grant them money. If part of that research means that we need to approach the club to do some more research, then that's possible.

Hejazi: Motion to call to question
Seconded by Verrier

BIRT BUSAC will table voting on motion 2b to the November 1st meeting

Mover: Wassink

Secunder: Verrier

Motion Passed

Yes: 18
No: 0
Abstention: 0

9.0

Governance Committee Report (Mover – Sheikh)

BIRT BUSAC approves the changes to Bylaw 401 (Election Bylaws) in its first reading.

Mover: Sheikh
Secunder: Khan

Motion Passed

Yes: 16
No: 0
Abstention: 2

BIRT BUSAC approves the changes to bylaw 609, the Clubs Policy Committee Bylaw in its first reading.

Mover: Sheikh
Secunder: Bathish

Motion Passed

Yes: 17
No: 0
Abstention: 1

10.0

Second Reading – Capital (Mover – Hibma)

Hibma: I'm going to be asking for 3 microwaves, 2 for the cafeteria, and 1 in the study room. Within the final costs, it ranges from 3,509.05 to 4625.05 tax included, depending on the electrical rewiring that they might have to do, 500 best case scenario, to 1400 worst case scenario. These microwaves will be the same that we have on Brock Campus.

BIRT BUSAC approves the allocation of up to \$5,000 for the capital purchase of microwaves in the Hamilton Campus

Mover: Hibma
Secunder: Verrier

Sheikh: What kind of installation costs are there?

Hibma: The microwaves in the area require a failsafe, as they require more wattage. The Hamilton campus is an old middle school, so they might have to rewire additional wattage to those outlets to accommodate fire and safety issues. If this is the case, they will be sending an individual to the campus to address the issue.

Motion Passed

Yes: 18

No: 0

Abstention: 0

11.0

Election – Appeals Committee (2 Councillors)

BIRT BUSAC elects Johnson and Ali to the Appeals committee

Mover: Hibma

Secunder: Verrier

Motion Passed

Yes: 18

No: 0

Abstention:0

12.0

Report – General Manager

General Manager, Mr. Green, presents report.

13.0

Report – VP Student Services

VPSS, Ms. Wassink, presents report.

14.0

Report – VP External Affairs

VPEA, Ms. Bathish, presents report.

15.0

Report – VP Finance & Administration

VPFA, Mr. Hibma, presents report.

16.0

Report – President

Verrier: If there's a possibility to get Thorold to move things to September 1st, could you use that time to persuade them to abandon the idea all together?

Hejazi: That's our plan. Winterberry is one of our most used routes by far, so we want to benefit as many students as possible.

Muhmmmed: For the Halal options, they're only available at Skybar, can that move to market?

Hejazi: Patrick Foster started this initiative last year, so we tried to advocate last year. They now have Halal options starting September.

Sheikh: Thanks for all your hard work, just wondering about the drop bike initiative, are there safety concerns with the lack of bike lanes?

Hejazi: We're going to be investigating if the city of Thorold/St. Catharines can invest in bike lanes. One of my main concerns with this company is that helmets are not mandatory. Hopefully the company owner will come back with some alternative options. Something that we discussed briefly is launching our own program, it might be more beneficial.

Johnson: In regards to the meeting with the Office of the Registrar, I think that's a great opportunity but I have a midterm during that time, can I pass my thoughts onto another person?

Hejazi: Yes, you can direct your feedback to me if you want.

16.0

Close Question Period

17.0

Information and Reminders

Ehima: Elections are happening next week and AGM is next Wednesday

Hibma: Please be productive, don't be reactionary, please engage with your friends and peers. Engage as this referendum will affect all of us.

Harber: Our fall Preview day is November 5th if anyone would like to volunteer

Verrier: Referendum is going to be doing many Facebook posts and live videos so share as much as you can. This is a BUSU run referendum- we are allowed to have opinions. You don't have to stifle your voice.

Motion to Adjourn: Verrier, Lillo, 9:29