

Brock University Students' Union Board of Directors

Meeting: 5

Date: July 6, 2018

Members present:

Executive (2): Aidan Hibma, Bilal Khan
BUSAC (2): Cara Persia, Mohamad Ali
Student at Large (3): Rafay Rehan, Witta Nicoyishakiye
General Manager: Robert Hilson

Members absent: Valentina Castano

AGENDA

- 1 Approval of the Minutes
- 2 BrockTV Budget Approval
- 3 BrockTV Job Description Approval
- 4 In-Camera Session

MINUTES

1.0

Approval of the Minutes

BIRT Board approves the minutes from Meeting #4
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Ali, Rehan

6-0-0 Motion Carries Unanimously

2.0

BrockTV Budget Approval

Mitch Morrone presents the 2018-2019 BrockTV budget. Income includes BrockTV student levy and a contribution from Brock Athletics to broadcast home games throughout the year.

Rehan: You mentioned Lynda.com is free now? What is now included in your training line?

Morrone: We are looking to potentially bring in some professional equipment or bring in some media professionals.

Ali: Do you have full time employees?

Morrone: I am the only full time employee. Labour is lower in the budget

Nicoyishakiye: Mentioned you had 15 positions listed but budgeted for 17?

Morrone: We are looking to add two Commentator positions

Ali: How do you account for a surplus for a single year?

Morrone: Any surplus will go into our reserves. Hoping that if we get new space in the future we can put money towards creating a better space for us which could include a student, green screen, etc.

Hilson: Any surplus from BrockTV remains with BrockTV. It cannot be spent on another purpose because it is in a restricted account.

Ali: What is done with the money that is set aside each year? Is it invested?
Khan: The money is put into investments and it will gain interest.
Nicoyishakiye: Can we get some more specifics on the desks that are going to be purchased?
Morrone: They are from Ikea and the sizes vary but will all fit in the office space.
Nicoyishakiye: Would recommend having comparable quotes in the future.
Morrone: The cameras we currently have are very basic. We are looking to upgrade to new equipment that supports 4k video
Rehan: It comes with a typical lens?
Morrone: We usually buy cameras without lenses but this comes with a standard one.
Rehan: Is this comparable to the Nikon?
Morrone: The Nikon would be more expensive and all of our lenses are with Canon.
Khan: Are warranty built in?
Morrone: Yes, 3 years is included. They actually have an office in Mississauga so they are easy to get fixed.
Nicoyishakiye: Are any of the other purchases (other than the memory card) in USD?
Morrone: Just the memory card and the custom case. The cost of duty to purchase the camera over the border would put it over the price point from Henrys.
Rehan: What is the outside of the case made out of?
Morrone: It's a high grade plastic that is very durable. We use the same cases for our other cameras and they have a lifetime warranty
Rehan: Canon doesn't make cases?
Morrone: No, unfortunately not
Rehan: What is the cost of the network system?
Morrone: We were quoted approximately \$4500 from Plexis
Nicoyishakiye: I am all in favour for BrockTV improving your data storage. There are 5 drives included plus a backup drive?
Morrone: The 5th drive would be the backup in case one of the others failed
Nicoyishakiye: What is the size?
Morrone: 24" wide
Nicoyishakiye: What are your storage needs and why did you pick this system?
Morrone: We typically use a lot of storage space each year which includes deleting anything we don't absolutely need. We will be able to save our raw files with all the additional space.
Nicoyishakiye: Encryption?
Morrone: More of a Plexis question
Hilson: We will run an Ethernet cable down to BrockTV. Unless you splice into that cable you won't be able to access it.
Nicoyishakiye: I found some potentially comparable options if that is a possibility.
Morrone: I am definitely willing to look at some more cost efficient options.

BIRT Board approves the 2018-2019 BrockTV budget as presented
BIFRT Board tasks Morrone with finding additional quotes for the Raid/Nas System before purchasing
Nicoyishakiye, Ali
6-0-0 Motion Carries Unanimously

3.0

BrockTV Job Description Approval

Morrone presents a job description for a Sports Commentator. They are looking to hire two commentators.

BIRT Board approves the BrockTV Commentator job description as presented

Nicoyishakiye, Khan

6-0-0 Motion Carries Unanimously

4.0

In-Camera Session

Motion to move in camera: Ali, Rehan (motion carries unanimously)

Motion to move out of camera: Ali, Rehan (motion carries unanimously)

Motion to adjourn: Khan