

Brock University Students' Union Board of Directors

Meeting: 41

Date: April 22, 2019

Members present:

Executive (2): Aidan Hibma, Joyce Khouzam,
BUSAC (2): Aidan Gilhula, Cara Persia
Student at Large (3): Witta Nicoyishakiye, Valentina Castano, Rafay Rehan
General Manager: Robert Hilson

Members absent: Persia, Rehan, Castano

AGENDA

1. Approval of Agenda
2. Approval of the Minutes (meeting 37 - 40)
3. Capital Request First Reading – General Brock Lighting & Outlets
4. Other Business

MINUTES

1.0

Approval of the Agenda

BIRT Board approves the agenda for Meeting 40
--

Nicoyishakiye, Khouzam

4-0-0

2.0

Approval of the Minutes

Nicoyishakiye: Amendment to minutes of meeting 40, section 2.0 - please remove the first sentence.

Gilhula: Amendment to minutes of meeting 40 - please correct spelling of my name

BIRT Board approves the minutes for Meeting 37 – 40 with amendments
--

Khouzam, Nicoyishakiye

4-0-0

3.0

Capital Request First Reading – General Brock Lighting & Outlets Upgrades

Khouzam requests that funds for lighting and outlet upgrades for General Brock store to come from 2018-2019 budget. Brock's facilities team will provide labour for free. More details information will be provided during second reading.

Nicoyishakiye: when do you anticipate getting a response with further details?

Khouzam: Paul from facilities will get us solid numbers at the end of the week.

Hilson: For information, 2018-2019 budget will be kept open for two weeks following April 30 for activities that were generated the year prior before closing fiscal year.

BIRT Board approves \$10,000 from Capital in its first reading for General Brock Lighting & Outlet Upgrades
--

Witta, Hibma

3-0-1

3.0

Other Business

Menstrual Hygiene Pilot Project

Khouzam presents on Menstrual Hygiene Pilot Project. First step was securing products available for free distribution in multiple areas on campus. Students have responded positively for this initiative and Khouzam would like this service provided for free, similar to other health and wellness products. Next step is outfitting BUSU's washrooms for free distribution with receptacles. Khouzam is propose six washrooms (mens and womens) to be available to all students, regardless of which washroom they use.

Nicoyishakiye: do we have any gender-neutral washrooms?

Khouzam: the two single-stall washrooms in the Student Centre are gender-neutral

Nicoyishakiye: For the time being, it's good to have the products in all six washrooms for continued evaluation of the project and determine if this is a necessity.

Khouzam: Next year the hope is to include more campus partners and expand on the project

Nicoyishakiye: are we purchasing dispensers for each washroom?

Khouzam: we will need to purchase the product dispensers, coinless mechanisms and receptacles for discarded products. I have done research for quotes from multiple supplies, but my recommendation is to purchase through Brock University and be responsible for installation.

Nicoyshakiye: total you are asking for is roughly \$18,000 and requesting it's coming from the health & dental reserve. Are there any restrictions that we may hit?

Hilson: there is a health account that is separate from dental

Hibma: our reserves in Health & Dental are high, and we need to work with administrator to find ways to spend and find a maintainable level of reserves.

Hilson: for information purposes, our health reserve was \$2.8 million in 2017

Gilhula: with the Student Choice Initiative, is Health & Dental being made mandatory?

Hibma: if students can provide proof of coverage that their family's plans are equal or greater, a student can opt out. We may experience similar levels of opt out as the current year

Hilson: current rate of opt out for Health & Dental is slightly less than 30 per cent

BIRT Board approves \$18,000 from the Health Reserves Fund for the Menstrual Hygiene Pilot Project.
--

Joyce, Witta

3-0-1

Khouzam's Visa Statement

Khouzam presents on the Visa statement used for the Vice President of Student Services to confirm executive accountability and financial responsibility.

Gilhula: I have questions about the multiple Uber expenses when buses are available

Khouzam: BUSU provides executives with a parking pass (roughly \$500) and I pay into the parking pass. I take Uber home when I may work late or have other work-related activities where I cannot access the bus. I also provide receipts for all activities and in some cases, I use personal funds and submit a cheque requisition.

Hilson: all expenses and statements are being checked from the signing authorities and any instances where it may not be work related, she took responsibility to pay back BUSU for these activities. Any fraudulent charges are investigated through Visa (which have appeared on other Visa's in the organization this year), and all have been reimbursed.

Additional Questions

Gilhula: in speaking with Joyce, it sounds like the Engagement Levy will not experience higher opt-outs than expected. How will this affect the budget approved last week?

Hilson: it will have little to no effect on the funds we are anticipating getting for those enrolling in the levy. We are looking at other schools like Western to evaluate their opt-out rates of similar levies. However all budget allocations took into consideration coordinator roles.

Adjournment (Nicoyshakiye)