



## Brock University Students' Administrative Council

### Meeting: 4

Date: September 28, 2016, 7:00pm

**Speaker:** Istafa Sufi

**Deputy Speaker:** Kayleigh Rossetto

**Recording Secretary:** Raagave Maheswaran

### OVERVIEW

#### Opening Procedures

	Description
1 Call to Order	
2 Approval of the Agenda	Administrative
3 Adoption of the Minutes (Meeting 3)	Administrative
4 Open Question Period	
5 Notes from the Speaker	

#### Presentations

<del>6 Anna Lathrop Vice Provost, Teaching and Learning</del>	<del>Information</del>
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#### New Business

7 BrockTV Referendum – Question and MOU	Action Item
8 Student at Large Approval	Action Item
9 Election Date Approval	Action Item

#### Reports

10 General Manager	Information
11 VP Student Services	Information
12 VP External Affairs	Information
13 VP Finance & Administration	Information
14 President	Information

#### Question Period

15 Close Question Period	
16 Information and Reminders	

#### Adjournment

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1.0

**Call to Order**

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2.0

**Approval of the Agenda**

**Sufi (Speaker):** The presentation will be postponed to October 19<sup>th</sup>.

BIRT BUSAC approves the agenda for the September 28th, 2016 meeting.
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Verrier, Singh
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<i>Passes by general consent</i>
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3.0

**Adoption of the Minutes (Meeting 3)**

BIRT BUSAC approves the minutes from Meeting 3, 2016-2017.
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Danaher, Nasser
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<i>Passes by general consent</i>
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4.0

**Open Question Period**

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5.0

**Notes from Speaker**

**Total Voting Members = 22**

**Quorum:**

- 50% + 1 = 12
- 2/3rds = 15

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6.0

**Anna Lathrop—Vice Provost, Teaching and Learning**

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7.0

**BrockTV Referendum – Question and MOU**

**Vryson:** Just to provide context, it remains completely unchanged other than the increased CPI. It is \$3.05 instead of \$3.01.

**Rashid:** Will this be a referendum that the students will vote on?

**Sufi (Speaker):** Yes.

**Rashid:** It's an online voting system?

**Sufi (Speaker):** Yes, all undergraduate students will receive an email with a link to vote.

BIRT BUSAC sends the BrockTV student levy to referendum for the October 2016 election.
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Berryman, Verrier
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-In favor: 21
-Against: 0
-Abstain: 1, Berryman

***Motion Carries***

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8.0

**Student at Large Approval**

**Danaher:** Can students be on more than one committee?

**Rossetto (Clubs and Governance Manager):** Yes. When they fill out the form online, they can apply for more than one committee and indicate which ones they preferred.

**Campbell:** Why is Gure Gure on two committees?

**Rossetto (Clubs and Governance Manager):** He specified that he wanted to sit on the Internal Affairs and IT committees.

**Hall:** When you meet the students, what type of questions are you asking them and how do you get to know their qualifications?

**Rossetto (Clubs and Governance Manager):** There are four steps to getting approval on a committee as a Student at Large. The first step is to fill out an application online indicating what committee they want to sit on and why. The second step is that they meet with myself and a member of that committee to be informed about the bylaws, responsibilities, and work they expect to do when sitting on the committee. Then I send a list of the interested applicants to the Governance Committee. Finally, the list comes to BUSAC for approval.

**Rashid:** Is this the final list of applicants?

**Rossetto (Clubs and Governance Manager):** It is an ongoing process. These are only a few of the applicants. There are more positions that we need to fill.

BIRT BUSAC approves the Student at Large applicants as presented.
Haidon, Cousins

<i>Passes by general consent</i>
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**9.0**

**Election Date Approval**

**Hall:** What is the protocol if not enough students apply for the committees?

**Rossetto (Clubs and Governance Manager):** The seats stay open until someone applies.

**Calder:** What days of the week are the election days?

**Rossetto (Clubs and Governance Manager):** Tuesday, Wednesday, and Thursday.

BIRT BUSAC approves the following voting days for the October by-election: November 8, 9 and 10.
Hollard, Haidon

-In favor: 22
-Against: 0
-Abstain: 0

***Motion Carries***

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**10.0**

**Report – General Manager**

*No questions were asked.*

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**11.0**

**Report – VP Student Services**

**Nasser:** I want to give a shout out to our CPC committee. Thank you for everybody who has been coming out. Another shout out to Mickey Calder who has been coming in during his lunches.

**Rashid:** Would you elaborate on the “Niagara College visits (reconnecting the Hair Studio)” point from your report?

**Nasser:** After being busy with all our other events, I finally got to reconnect with Niagara College. As of now there is nothing official. Moving forward, the plan is we will be collaborating with Niagara College to run the Hair Studio on campus. The only issue is that we are still looking for space. The Hair Studio will be open as a barbershop on Mondays, Wednesdays, and Fridays. On Tuesdays and Thursdays, the space will be a hair salon. That way, it is a service for all students on campus. In addition of the Hair Studio being an affordable, cost effective service for Brock students, it will also be a program for Niagara College students. It will be a convenient way for the Niagara College students to learn. A committee, which I sit on, is writing the Hair Studio program because it is currently nonexistent.

**Rashid:** Have the Niagara College student administration responded?

**Nasser:** We are not dealing with the student union, although we will be connecting with them soon. We are talking with those who are writing the program such as the dean and the director.

**Danaher:** I have a statement. I like the bus shelter, they look awesome. A lot of students have been giving me great feedback about it.

**Nasser:** Thank you. That was collective work from the previous and current executives.

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## 12.0

### Report – VP External Affairs

*VPEA, Ms. Wood, presents report.*

**Wood:** If you are interested in attending the White Privilege Symposium, you can still apply for a bursary on ExperienceBU.

**Rashid:** Can you elaborate on the White Privilege Symposium Canada?

**Wood:** It’s the first White Privilege Symposium in Canada. It’s a model that has run in the U.S. in the past. It’s training that is open to anyone. It works on and teaches about anti-oppressive techniques and understanding privilege.

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## 13.0

### Report – VP Finance & Administration

*VPFA, Mr. Hejazi, presents report.*

**Hollard:** Regarding the reimbursement from the concert, what would the actual cost of that be and how it would be reallocated into the Division One budget?

**Green (General Manager):** We looked at the maximum exposure we could have. About 15,017 VIB memberships, 420 advanced tickets, and 30 door tickets were sold. We looked at what would be the worst-case exposure piece and what was the right thing to do. Mr. Nasser, Steve Kosh (manager, marketing & communications), and I sat down with the Board. We decided that everyone who purchased a ticket or VIB membership will get a \$25 refund. Even though the concert ticket from the VIB membership does not equate to \$25 (less). This sits in the Division Forty budget for the VIB Entertainment budget. The maximum exposure piece would be \$47,000 if everyone got a refund. That is not the only impact to the budget. We also budgeted to take it \$36,000 in sales at the door, which is unrealized revenue. The total impact of the reimbursements

would be around \$80,000 to the Entertainment budget and would have resulted in no more programming for students for the rest of the year. We didn't find that as an acceptable option. The board approved for us to use up to \$80,000 of the reserve funds from the Division One budget, and reallocate it to the Entertainment budget. We will know after Friday what our total exposure was for the refund piece. We are at about 700 refunds right now.

**Rashid:** What was the reason for the refunds?

**Green (General Manager):** We had to cancel the concert because of a thunderstorm.

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**14.0**

### **Report - President**

*President, Mr. Foster, presents report.*

**Sheikh:** Last meeting you mentioned that there is something big in the works?

**Foster:** It's still in the works but I will update you when I can. I cannot wait to tell you.

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**15.0**

### **Closed Question Period**

*No questions were asked.*

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**16.0**

### **Information and Reminders**

**Verrier:** There has been a lot of complaints and talk about not having any place to buy food at the downtown Arts Centre. Very recently, a coffee shop set up a little shop in the Arts Centre and it is going well. I am not sure how long they intend to stay there, but for right now it's been helpful. They sell coffee, breakfast, and lunch meals. There is that desire to have a food area on the arts campus. So, I think it would be a good idea to establish a food service on the arts campus when they leave.

**Banava:** On October 2<sup>nd</sup>, we have the CIBC Run for the Cure. I encourage all of you to show up. It is a great cause and it is a great way to meet new people.

**Green (General Manager):** Our current Marketing & Communications Manager, Steve Kosh, will have his last day with Brock on Friday. If you see him around, thank him for his hard work and wish him luck on his new job at Niagara College.

**Sufi (Speaker):** You need to complete your five events and meet with your faculty team before the final meeting of the fall semester. Nomination packages will be available this Friday for the October by-election. We have seats available for the Extra Faculty and Senate. Inform anyone who might be interested in this. Thank you everyone!

*Meeting adjourned: 7:51p.m.*