



Brock University Students' Union

Brock University Students' Board of Directors

Agenda: Meeting #4 – June 22, 2015

Members present:

Executive (2): Kyle Rose, Spencer Dawson
BUSAC (2): Mazin Amin
SAL (3): Olivier Kayitaba, Kelsey Craig, Geraldine Rieger
General Manager: Juliette Prouse

Members absent (with regrets *): Madi Fuller

This was the 4th meeting of the Board of Directors for the 2015-2016 year

The meeting was called to order at 12:00pm

Agenda Review & Revisions

1. Call to order
2. Approval of the Agenda
3. Approval of the Minutes
4. BrockTV Budget Approval
5. Club Funding Request (Pre Med Society)
6. Capital Request – Additional Microwaves (first reading)
7. Adjournment

1.0

Call to Order

Meeting is called to order at 12:00pm

2.0

Approval of Agenda

BIRT Board approves the agenda for the 4th meeting of the Board of Directors for the 2015-2016 term

Dawson, Craig

Motion carries unanimously

3.0

Approval of Minutes

BIRT Board approves the minutes from the 3rd meeting of the 2015-2016 term

Amin, Dawson

5-0-1

4.0

BrockTV Budget Approval

Mary Pagnotta and Michelle Hughes from BrockTV present the BrockTV 2015-2016 budget. BrockTV receives funds via student levy to support their operation. Their budget includes everything from staff costs to new equipment.

Kayitaba: Can you explain what the levy is?

Pagnotta: \$3/credit fee charged to undergraduate students

Kayitaba: What happens if there is a surplus at the end of the year?

Pagnotta: It carries over to the next. We have a surplus from last year because we didn't have an Executive Director towards the end of the year and we didn't order many supplies

Craig: Question about the supplier – is this the cheapest?

Hughes: We looked at many places in Canada. This is by far the cheapest

BIRT Board approves BrockTV's 2015-2016 budget as presented
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Rose, Dawson

Motion carries unanimously

5.0

Club Funding Request (Pre-Med Society)

Zunair from the Pre-Med society presents their funding request for catering for introductory meeting as well as printing costs for their club magazine they will be producing

Kayitaba: Have you tried to find sponsors before this meeting?

Zunair: One of the things we are doing is charging \$5 per person for membership fees. A lot of our sponsors are doing events for free for us

Munro: How club funding works is we have a lump sum of money we can pull from each year to cover club funding requests such as this. You can approve them for funding and they will be reimbursed for only items they actually purchase.

BIRT Board approves up to \$1000 from the Clubs Levy for the Pre-Med Society

Dawson, Rose

Motion carries unanimously

6.0

Capital Request (First Reading)

Brian Horvath presents a request for two additional microwaves on campus in the Walker Complex

Craig: where did you get the supplies from?

Horvath: The microwaves are coming from the St. Catharines Restaurant Supply store. If they do break down they are on call to fix them. We also saved 10% on the microwaves. Mike (Union Station Manager) recommended them.

Amin: Is anyone doing the upkeep of the microwaves?

Horvath: The microwaves in the student justice center are cleaned by their staff. In the student union ones will be cleaned by us. The ones being placed in the market will be cleaned by facilities management and the new ones we are hoping to have them added to the custodial cleaning contracts.

Kayitaba: What about the relocation of microwaves on campus? Can they go anywhere?

Horvath: Because they are high powered there are only certain places on campus can handle their power

Craig: Why the Student Justice Center?

Horvath: It's a central place student's gather. They had microwaves before that were used often

Amin: Are we buying them or leasing them?

Horvath: We are buying them. There was no leasing option available

Kayitaba: Just not sure if we need two more

Horvath: Microwaves in Walker will get a lot of use. All the athletes, children who come for tournaments, etc.

Dawson: Also, all of these microwaves provide us with an opportunity to advertise on campus by branding them

Rieger: Do they come with a warranty?

Horvath: Yes, I believe it is 3 years

BIRT Board approves \$1,900 from the capital fund for additional microwaves (first reading)
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Amin, Dawson

4-0-2

Kyle Rose

Spencer Dawson
Secretary