



Brock University Students' Union

Brock University Students' Board of Directors

Agenda: Meeting #30 – March 23, 2015

Members present:

Executive (2): Kyle Rose, Spencer Dawson
BUSAC (2): Madi Fuller, Mazin Amin
SAL (3): Olivier Kayitaba, Geraldine Rieger, Kelsey Craig
General Manager: Chris Green

Members absent (with regrets *):

This was the 30th meeting of the Board of Directors for the 2015-2016 year

The meeting was called to order at 10:00am

Agenda Review & Revisions

1. Call to order
2. Approval of the Agenda
3. Fed Up Funding Request – Microwave (Horvath)
4. Human Resources Policy Amendment
5. Health and Safety Coordinator Job Description
6. Fed Up Funding Requests (Rose)
7. Adjournment

1.0

Call to Order

Meeting is called to order at 10:10am

2.0

Approval of Agenda

BIRT Board approves the agenda for the 30st meeting of the 2015-2016 term

Dawson, Rose

Motion carries unanimously

3.0

Fed Up Levy Request – Marilyn I. Walker Microwave

Brian Horvath presents a request for up to \$760 for an additional microwave for the downtown campus. He will be purchasing the same industrial microwave as the others.

BIRT Board approves \$760 for the additional microwave for the Marilyn I. Walker Campus

Kayitaba, Amin

Motion carries unanimously

4.0

Human Resources Policy Amendment

Green presents a proposed amendment to the BUSU Human Resources Policy

Section 3.1 Employment Mission Statement

Strive to ensure that student employees of BUSU (Division 1 and any subdivisions of Division 1) are able to achieve a healthy and successful balance of their employment requirements as well as their academic requirements. With this said, BUSU will only employ student employees (Division 1 and any subdivisions of Division 1) that have met the application requirements of the specific job posting and that have a minimum 60% academic average at the time of their application.

BIRT Board approves the addition of a 60% academic average for all division one staff as discussed

Dawson, Craig

Motion carries unanimously

5.0

Health and Safety Coordinator Job Description

Green explains the roll of the Health and Safety Coordinator. Major change is adding a reporting line to the Bar Manager (in addition to the VPSS). Both Jad and Brian are okay with this.

Amin: Do we provide training?

Green: There is minimum training required and we would provide additional training in conjunction with Rick Frasier's office

Kayitaba: Is that a full time job?

Green: Part time. Starts in August and works approximately 20 hours a week.

Kayitaba: What else do they do?

Green: They provide first aid until the ambulance gets there.

BIRT Board approves the Health and Safety job description as presented

Dawson, Craig

Motion carries unanimously

6.0

Fed Up Requests

Rose presets a request for up to \$8,000 for a Food Bank Coordinator. They would be running the food bank located in the SJC.

Kayitaba: If they hire a Food Bank Coordinator, will they be running the food bank?

Rose: There will be volunteers to help but the one coordinator will actually run it

Amin: Is it utilized a lot?

Green: Yes

Fuller leaves

BIRT Board approves up to \$8,000 from the Fed Up Levy for a

Food Bank Coordinator
Rose, Kayitaba
Motion carries unanimously

Rose presents a request for \$5,000 per year for a food voucher program (\$25,000). Students will be given gift cards for grocery stores.

Kayitaba: Can we just approve this year?

Rose: This will ensure it will happen year after year.

Kayitaba: If we approve two or three years, do we secure a lump sum?

Rose: We could give the money to the SJC or hold it for them.

Green: I think the best idea would be to give them the money upfront and then have them create an operating policy for spending the money

Dawson: I would vote in favour of this if we could see the policy

Board agrees to vote on a motion next week once the operating policy is presented

Rose presents a request for up to \$5,000 to host a breakfast for Hamilton campus. The breakfast will be more expensive as it needs to be catered.

BIRT Board approves up to \$5,000 for a breakfast for the Hamilton campus
Rose, Craig
Motion carries unanimously

Kyle Rose

Spencer Dawson
Secretary