



Brock University Students' Union

Brock University Students' Board of Directors

Agenda: Meeting #29 – March 2, 2015

Members present:

Executive (2): Kyle Rose, Spencer Dawson
BUSAC (2): Madi Fuller, Mazin Amin
SAL (3): Olivier Kayitaba, Geraldine Rieger, Kelsey Craig
General Manager: Chris Green

Members absent (with regrets *):

This was the 29th meeting of the Board of Directors for the 2015-2016 year

The meeting was called to order at 10:00am

Agenda Review & Revisions

1. Call to order
2. Approval of the Agenda
3. Approval of the Minutes
4. Capital Project Update
5. Chief Returning Officer Job Description
6. Isaac's Army Coordinator Job Description
7. Volunteer Coordinator Job Description
8. Marketing Coordinator Job Description
9. In Camera Session
10. Fed Up Funding Request
11. Adjournment

1.0

Call to Order

Meeting is called to order at 10:19am

2.0

Approval of Agenda

BIRT Board approves the agenda for the 29th meeting of the 2015-2016 term

Amin, Kayitaba

Motion carries unanimously

3.0

Approval of Minutes

BIRT Board approves the minutes from meeting 26, 27 and 28

Fuller, Amin

Motion carries unanimously

4.0

Capital Project Update

Chris Green updates on his plan to create a capital project tracker. He updates the Board on the final cost for the work in Isaac's (under budget). Explains the ramp wasn't installed this year but will be by 2020 when legally required.

Dawson: I know they have collapsible ramps. Did we consider that?

Green: We did, there was concerns about their weight load due to Thursday nights and with Bands. Also, they need to be at a specific angle so we have to work out where it will go. We also saved \$800 in Deferred Maintenance as we didn't need an additional inspection

5.0

Chief Returning Officer Job Description

Rossetto: Added job responsibility of Deputy Speaker. It was done this way previously and John Pappas has taken on the role this year.

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| BIRT Board approves the Chief Returning Officer Job Description |
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| Dawson, Kayitaba |
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| Motion carries unanimously |
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6.0

Isaac's Army Job Description

Green: This year we combined Volunteer Coordinator and Isaac's Army coordinator. The new executives (and the current) are proposing we separate the jobs again. They would both work over the summer.

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| BIRT Board approves the Isaac's Army Job Description |
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| Dawson, Amin |
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| Motion carries unanimously |
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7.0

Volunteer Coordinator Job Description

Green: This is the other part of the Isaac's Army job that is being divided. This position will focus on volunteer recruitment and support for volunteers. They will also be required to track volunteer hours in ExperienceBU

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| BIRT Board approves the Volunteer Coordinator Job Description |
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| Fuller, Rose |
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| Motion carries unanimously |
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8.0

Marketing Coordinator Job Description

Green: We changed the job description by creating three pillars that will put emphasis on different parts of the Marketing Coordinator job. We are going to ask students which pillar they feel they would fit into best when they apply.

Craig: So one person will be hired to cover each pillar?

Green: Yes, it will allow our staff to know exactly who they need to go to when they need something from the marketing team.

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| BIRT Board approves the Marketing Coordinator Job Description |
| Fuller, Dawson |
| Motion carries unanimously |

8.0

In –Camera Session

Motion to move in camera at 10:37am (Dawson, Kayitaba) – motion carries unanimously

Motion to move out of camera at 10:50am (Kayitaba, Fuller) – motion carries unanimously

8.0

Fed Up Funding Request

Rossetto: Asking \$500 to cover the cost of the cooking class being hosted by the Canadian Obesity Network (BUSU Club). It’s free for students (limited to 40) and is happening on March 8th. Mike and Andy will be teaching students how to make a healthy smoothie, quinoa dish and a dessert.

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| BIRT Board approves \$500 from the Fed Up Levy for the Healthy Cooking Class |
| Dawson, Rose |
| Motion carries unanimously |

Kyle Rose

Spencer Dawson
Secretary