

Brock University Students' Union Board of Directors

Meeting: 14

Date: August 31, 2018

Members present:

Executive (2): Bilal Khan, Aidan Hibma
BUSAC (2): Cara Persia
Student at Large (3): Witta Nicoyishakiye
General Manager: Robert Hilson

Members absent: Mohamad Ali (on leave), Valentina Castano, Rafay Rehan

AGENDA

- 1 Approval of the minutes – Meeting 13
- 2 BrockTV Capital Request – Camera Lens
- 3 Capital Request Second Reading – IT
- 4 Sexual Violence Policy Paper
- 5 Process and Perspectives

MINUTES

1.0

Approval of the Minutes – Meeting 13

BIRT Board approves the minutes from meeting 13
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Persia Witta

4-0-0

2.0

BrockTV Capital Request

Morrone presents a capital request for a replacement camera lens.

Hilson: When was the last lens purchased?

Morrone: 2012

BIRT Board approves \$2079 from BrockTV capital for a replacement Canon lens

Hibma, Khan

4-0-0

3.0

Capital Request second reading – Microsoft Office 365

Replacing Exchange server and moving to office 356. No change from first reading

BIRT Board approves up to \$3700 in its second reading to migrate the BUSU email to a Microsoft Exchange cloud-based server
Khan, Persia
4-0-0

Join the SJC to the BUSU network so they have access to the BUSU drive. No change from first reading

BIRT Board approves up to \$4000 in its second reading to provide computer network service to the Student Justice Centre
Witta, Persia
4-0-0

4.0

Sexual Violence Policy Papers

Sexual Violence and Sexual Harassment policy and forms have been circulated to the Board for review. The documents have been developed through Kate Swiatek, Carole Moss and in conjunction with BUSU's lawyer. This will get BUSU up to the legal requirement required by provincial law but it is not survivor centric. We recognize that and will be working towards a better policy in the future.

Persia: Thank you for your hard work on making this a priority. It's important we have these policies and procedures in place.

Hilson: I want to point out this will cover our employees and our elected officials. Brock University has their own policies.

Nicoyishakiye: I agree and thank you for the work that has been done. What are we doing in terms of prevention?

Swiatek: All the new staff will be sent the new policies and procedures. I am also creating a new online training modal that all staff will be required to complete. The training includes a test that everyone will be required to complete with a certain score. Full time staff and managers will give an in class session so they are further trained.

Nicoyishakiye: Is cyber harassment addressed?

Swiatek: I'm not sure if it is specifically address but it does talk about wordage within emails.

Hilson: BUSU has also reached out to the Brock for training for our front line bar staff. They currently don't have an employee to offer the training but once someone is there we will offered to our staff in October

Nicoyishakiye: How long do you expect the training to be?

Swiatek: The online training will probably take around 40 minutes. The in class training will be around 40 minutes but there will be more questions and discussions so it will take longer

Nicoyishakiye: Working with the Sexual Violence Coordinator to assist in training?

Hilson: Yes, our staff will all be required to complete the training and then advanced training to Isaac's front line staff. The University has offered that training to our staff once it's available.

BIRT Board approves the Sexual Harassment and Sexual Violence Policies and Procedures as presented
Hibma, Khan
4-0-0

5.0

Process and Perspectives

Hibma: Reminder for us to follow good governance. Every agenda item should be added to the agenda through a Board member ahead of time.

Nicoyishakiye: Thank you Aidan for bringing this up. I am happy to see the Board (and even new members) discussing these topics. I think we all want to prepare ourselves as much as we can before each meeting. I would like to talk to Kayleigh discuss how something can be brought to the Board.

Hilson: There has been a lot of work leading up to next week. I would like to congratulate everyone on their work so far. We will be engaging with a record 5,000 new first year students and we have an opportunity to let them know what BUSU is and what we can do for them.

Adjournment (Nicoyishakiye)