



Brock University Students' Union

Brock University Students' Board of Directors

Agenda: Meeting #10 – July 28, 2016

**Members present:**

Executive (2):

BUSAC (2): Nadia Bathish, Amalia Banava

SAL (3): Geraldine Rieger, Aidan Hibma

General Manager: Chris Green

**Members absent (with regrets \*):** \*Alyssa Berardocco, \*Faisal Hejazi, \*Patrick Foster

This was the 10<sup>th</sup> meeting of the Board of Directors for the 2016-2017 year

The meeting was called to order at 11:00am

**Agenda Review & Revisions**

1. Call to order
2. Approval of the Agenda
3. Approval of the Minutes
4. BrockTV Capital Request
5. Capital Request – Booster Juice Blenders (second reading)
6. Capital Request – Skybar and Boardroom Renovations (update)
7. Green Levy Request – Biodegradable Cutlery
8. Adjournment

**1.0**

**Call to Order**

*Meeting is called to order at 11:15am*

**2.0**

**Approval of the Agenda**

**BIRT Board approves the agenda for the July 28, 2016 meeting**

Hibma, Rieger

**Motion carries unanimously**

**3.0**

**Approval of the Minutes**

**BIRT Board approves the minutes from meeting 9**

Bathish, Banava

**Motion carries unanimously**

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**4.0**

**BrockTV Capital Request**

*Executive Director Mitch Morrone presents the 2016-2017 BrockTV Capital Requests.*

**Green:** What type of inventory controls are in place? Who monitors the equipment and their warranties?

**Morrone:** We talked about putting a policy in place to replace equipment on a rotating basis (like BUSU does with their laptops). We don't have any policies in place now but we are planning on having a motion ready for our next advisory meetings

**Green:** Once you get the inventory done, if you could give us a list we will forward to the insurance company (both new and current stock)

**Morrone:** I can definitely do that

**Rieger:** Are you using money from your reserves to purchase this equipment?

**Morrone:** Yes, we are using some funds from the reserves but most of it is coming out of our capital budget

**Rieger:** What else are you planning on purchasing?

**Morrone:** An upgraded router, some additional cables, tripod plates, wind guards, etc.

**Green:** For your total ask of \$10,496, that doesn't including your secondary purchases?

**Morrone:** Correct

<b>BIRT Board approves the BrockTV capital requests as presented</b>
<b>BIFRT the expense is coming from the BrockTV capital fund and the BrockTV reserves</b>
Banava, Bathish
<b>Motion carries unanimously</b>

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**5.0**

**Capital Request – Booster Juice Blenders (second reading)**

<b>BIRT Board approves \$1000 from Capital in its second reading to cover the cost of additional Booster Juice blenders for General Brock</b>
Hibma, Rieger
<b>Motion carries unanimously</b>

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**6.0**

**Capital Request – Skybar Lounge and Board Room Renovations**

*Green presents an updated budget for the Skybar Lounge and Board Room renovations*

**Green:** The cost of furniture for both projects is higher than we initially budgeted for. We got a great deal on the flooring, fireplace, etc. When we travelled to UBC and really liked their industrial bean bag chairs. The new plan is to keep some of the existing furniture that's still in really good shape and then purchase some bean bag chairs to add to the lounge space. The Board Room chairs and table was going to be more than budgeted. We looked into a Smart Board and we don't think we need one right now. I would like us to go up to \$9,500 without a Smart Board. That will include a table, chairs, flooring, kitchenette/fridge and paint. Currently pricing out a new sign. I think the increase is well worth it.

**Banava:** I love all the ideas and pictures. I really like the bean bag chairs but will they be useful on Thursday nights?

**Green:** We will be removing them on Thursday nights

**Banava:** Will the room be empty then?

**Green:** We will still have couches and arm chairs in there at all times  
**Rieger:** How many bean bags are we looking to purchase?  
**Green:** Probably around 4-5. They can probably hold 2 people each  
**Bathish:** Are we keeping the TV in the board room?  
**Green:** We are moving to a projector/screen option.  
**Rieger:** I really like all the options being showed to us for these renovations

<b>BIRT Board approves an increase of the Skybar Lounge renovation capital request to no more than \$10,000</b>
Banava, Bathish
<b>Motion carries unanimously</b>

<b>BIRT Board approves an increase of the Board Room renovation capital request to no more than \$9,500 BIFRT the \$9500 will not include a Smart Board</b>
Hibma, Bathish
<b>Motion carries unanimously</b>

**7.0**  
**Green Levy Request – Biodegradable Cutlery**

*Green presents a request for biodegradable cutlery for Union Station and General Brock. The Green Levy can be used to pay for the difference between the regular cost and the cost for biodegradable.*

**Rieger:** How much money does the Green Levy have?  
**Green:** Around \$80,000 annually. The only other cost is joining the Niagara Sustainability Initiative  
**Rieger:** It would be an annual cost?  
**Green:** Yes, if we want to use them next year we would come and request the same thing. If we find something cheaper or better quality we will revisit that next year.  
**Banava:** Is it durable?  
**Rieger:** It actually does work, my family has an organic store and you can't tell the difference.  
**Banava:** I'm iffy on this, will students appreciate it?  
**Rieger:** I think at the end of the day we all appreciate these changes. I think we should notify students we are making this change so they know.  
**Bathish:** I think we should move towards biodegradable utensils and just make a point to advertise it  
**Hibma:** Have we ever used up the annual Green Levy?  
**Green:** Just last year as it paid for a lot of the incoming bus shelters. We currently use a biodegradable take out container.  
**Rieger:** Would be more comfortable tabling until next week and having Istafa Sufi or Heather Hill come in to explain more details

<b>BIRT Board tables the approval \$3,142.56 from the Green Levy to purchase biodegradable cutlery for Union Station and General Brock</b>
Hibma, Rieger
<b>Motion carries unanimously</b>

Patrick Foster

Faisal Hejazi  
 Secretary