

Brock University Students' Union Board of Directors

**Meeting: 10**

Date: August 13, 2018

**Members present:**

Executive (2): Bilal Khan

BUSAC (2): Cara Persia

Student at Large (3): Rafay Rehan, Witta Nicoyishakiye,

General Manager: Robert Hilson

Members absent: Mohamad Ali (on leave), Valentina Castano, Aidan Hibma,

<b>AGENDA</b>
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- 1 Approval of the Minutes
- 2 Capital Request – second reading (Booster Juice signage, BBQ, marketing flags)
- 3 Peter Henen – research position
- 4 Capital budget approval
- 5 Student Justice Centre Educator Job Description Approval (Moss)

<b>MINUTES</b>
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**1.0**

**Approval of the Minutes**

<b>BIRT Board approves the minutes from Meeting #9</b>
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Khan, Rehan
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<b>3-0-1 (Witta)</b>
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**2.0**

**Capital Requests – Second Readings**

**Marketing Flags**

*Hilson presents a second reading of the marketing flags for BUSU. BUSU is looking to purchase 20 flags and use them during Vendor Fair and throughout the year.*

**Hilson:** I would like to give thanks to Jordan for doing all the research for this project.

<b>BIRT Board approves \$5900 from capital in its second reading for 20 branded BUSU flags</b>
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Persia, Witta
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<b>4-0-0 Motion Carries Unanimously</b>
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**Isaac's BBQ**

*McLean presents a summary of the capital request for a 46" commercial grade BBQ for the Isaac's patio.*

**Witta:** Can we see a copy of the quote?

**Rossetto:** Yes, I will send them along. This one is \$40 more than the first request

<b>BIRT Board approves \$4165 from capital in its second reading for a commercial grade BBQ for Isaac's</b>
Persia, Khan
<b>4-0-0 Motion Carries Unanimously</b>

**Booster Juice Digital Signage**

*McLean presents a summary for the Booster Juice digital screens. The request includes the TV's, the installation and the network cables.*

**Witta:** Can you split the different costs?

**McLean:** The screens were approximately \$5500, the Network costs \$800, Electrical \$600

**Hilson:** Thank you to Heather for her work on that project

<b>BIRT Board approves \$7136 from capital in its second reading for digital signage for Union Station Booster Juice. This includes TV's, installation and network cables</b>
Persia, Khan
<b>4-0-0 Motion Carries Unanimously</b>

**3.0**

**Research Analyst Position**

*Henen presents a request to the Board to request a second Research Analyst that would be paid for by himself.*

**Hilson:** There is a line in the Elections bylaw that states that a candidate cannot promise their salary. Peter is looking to use his salary to pay for the second research coordinator. Good governance would involving taking this to the board for discussion to seek approval or denial

**Persia:** You found two people who fit what you need for the project?

**Henen:** Yes, we were just planning on hiring one person. But, due to the time restraint and the fact we have two candidates I would like to hire someone else

**Witta:** I think its admirable

**Rehan:** I am in favour as well

*Hilson will take the responsibility of informing HR of the decision*

<b>BIRT Board approves Peter Henen's request to use a portion of his salary to hire a second Research Analyst</b>
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Persia, Rehan
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<b>4-0-0 Motion Carries Unanimously</b>
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**4.0**

**Capital Budget**

*Hilson and Khan present a capital budget for the next three years.*

**Hilson:** Most capital requests are reviewed on a multiyear basis. We are presenting a three year budget. We will not be locked into this budget but it will show to the Board that we are thinking long term (not just for this year).

*Khan reviews the budget for the 2018-2019 year. Khan then reviews plans for the following two years.*

**Khan and Witta leave – quorum is lost**

<del><b>BIRT Board approves the capital budget in its first reading as presented</b></del>
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<del><b>BIFRT Board will approve second requests individually as they are presented</b></del>
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**4.0**

~~**Student Justice Centre Educator Job Description**~~

<del><b>BIRT Board approves the Student Justice Centre Educator job description as presented</b></del>
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**Adjournment**