



Brock University Students' Administrative Council

Meeting: #6

Date: November 7, 2018 – 6:38pm

Speaker: Niveditha Manju Sethumadhavan

Deputy Speaker: James Hall

Recording Secretary: Emma Evans

OVERVIEW

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Adjournment

1.0

Call to Order

2.0

Territorial Recognition

3.0

Adoption of October By- Election Results

BIRT BUSAC approves the October 2018 By Election Results.

Mover: Gilhula

Secunder: Henen

<i>Motion Passed by Consensus</i>

4.0

Approval of the Agenda

BIRT BUSAC approves the agenda for the November 7 meeting.
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Mover: Johnson

Secunder: Bernatsky

<i>Motion Passed by Consensus</i>

5.0

Adoption of the Minutes

BIRT BUSAC approves the minutes from October 18 (Meeting 5).
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Mover: Henen

Secunder: Legros

Motion Passed

Yes: 12
No: 0
Abstention: 10

6.0

Open Questions Period

7.0

Notes from the Speaker

Speaker: Hello everyone, welcome back! Hope you all had a spooky and safe halloween I would like to warmly welcome our new student at large and senate members who are here today as well. Welcome, Ayo, Jessica, Sandra, Soumya and Asad. Abdul from Senate. I would also like to provide a Robert's Rule refresher:

- 3 Speaking turns per agenda topic
- You are not allowed to speak unless and until you are formally recognized by the speaker
- New people here, take it easy you'll get the hang of it, and feel free to raise questions in the form of point of information(s) if there is anything at all that concerns you

Total Voting Members = 27

Quorum:

- 50%+1= 12
- 2/3 Majority= 16

8.0

Presentation: BUSU 2017-2018 Audit (Grant Thornton)

Grant Thornton presents on the 2017-18 BUSU audit.

9.0

Presentation: Brock Health Services (Sarah Pennisi)

Sarah Pennisi presents on Brock Health Services.

Gilhula: Thank you for your presentation. How long is the average wait time for mental health?

Pennisi: It depends. Our crisis line is 24 hours so the wait is the time it takes to pick up the phone call. If the student is in crisis they are directed to immediate support and we have currently this year provided that immediate support to 23 students. If people need it, it is immediate. In terms of appointments, appointments for students are two weeks out but we have walk in times available every day. In student health services the wait time is two weeks. And to see a

psychiatrist it is 2 weeks which is a good number compared to the 3 month average in community.

Kaminsky: I want to congratulate you for Brock being recognized in Maclean's as #1 for mental health and student wellness. What do you feel contributed to that accomplishment?

Pennisi: The main thing that contributed to that was listening to students and asking deliberately what students wanted. Drop in, walk in, evening hours, 24 hour support is what they wanted. We always ask for student feedback with any event. For example graduate students wanted a coaching workshop so we combined mental wellness and academic programs to work to provide them a graduate student success type program and meet their needs.

Gilhula: What is your ideal in person appointment wait time?

Pennisi: We've articulated 5 days for a first appointment and 10 days for a follow up appointment is our ideal wait time and is what we articulated in our contract. Our provider has never been on a campus and they are overwhelmed by the demand so we are trying to coach them and negotiate with them to meet that goal.

Henen: Thank you for presenting. Mental health is defiantly a growing issue impacting a lot of students even when people may not be noticeably at risk. I think one thing that could help with the preventative aspect is including more of a mental health component to first years by teaching coping mechanisms because we want them to learn to manage themselves and the system does not focus on that as much as offering services. I think this is a national issue that is becoming more and more prominent. I also think more consultation with students will make sure we are aware of any new trends.

Pennisi: We have established a student advisory committee to help audit and make sure we stay on track. We have actually put in a funding request to have a "navigator" role to help prepare new students for success and have a person to help navigate them through that journey partially through coping mechanisms.

Hibma: Thank you for your presentation. I hope this on the spot too much. Noted in our MOU it is expected that Brock university offsets the contributions to mental health should the provincial government increase funding to health related issues on campus. In the political climate that is currently economically conservative it should be expected that we won't see increased envelope funding to our institution so what step is the institution taking to address the fact our current company for counsellors are only here for two years not to say we wont have more funding two years from now, but with increased use year to year and the region being unable to offset the costs year to year. I would just like to know what preemptive steps the university is taking because we will be in an even worse circumstance if those steps are not taken in advance.

Pennisi: That is a great question. So what we are doing is we are going through the recommendations in the mental health plan and making those a priority. One of the priorities we have identified is working with partners and stakeholders externally. And we are doing that now to apply for funding that we think help balance it. My intention is to see if there are any efficiencies in operating so we can maximize what we have now. If the demand continues to grow and we can do a better job of what we do now we can bend that curve a little bit. Our goal if we can't bend that curve is engage as many stakeholders as possible and apply for as much funding as possible if BUSU decides not to fund us or if the demands grow so much that the funding can't meet it. I was on a teleconference yesterday and we put an application with the Niagara Community Foundation for two years of funding for surge response which means more boots on the ground at peak service time. They'll make a decision by the end of November. I'm

also talking to community partners for a health Canada grant for addiction services as well. So we are trying to drum up as much support as possible.

Beaupre: How many counselors do you employ?

Pennisi: We only employ two counselors directly who work directly for Brock. But the company we have hired Morneau Shepell through our contract has four. The contract says they have to have four counselors from our busiest time of year (September – April) and two at all other times. That is as well as supporting the Hamilton campus.

Jailib: Thank you for your presentation and all the work you do. I think many of us can agree student appreciate the work you put in. You mention you engage with The Jed Foundation and they did an audit. Can you tell us what you learnt from that audit?

Pennisi: They look at many things during this audit like what is your culture like, what resources do you have to support mental wellness. We learnt we can do a better job creating a climate where everyone feels comfortable dealing with people in crisis. They suggested we put more effort towards gatekeeper training. They also said we need to work more closely with external stakeholders as we can't do it all and this confirmed the work we are already doing. They also have recommended ratios specifically 1 counsellor to 1000 students. We are currently 1 counsellor to every 2500 students so we are grossly underperforming compared to the ratio.

Jailib: As far as gatekeeper how have we aimed to improve this and are we looking at more counselors?

Pennisi: We have someone on our team who provides that training for students and I believe some of those sessions happened last week. Our intention is to get more people across the university trained so this can be offered more frequently. As far as improving the ratio I am trying to show we are being as effective as possible with the resources we have. If we know it is impossible to meet our target numbers with the resources we have we can ask for more resources.

10.0

Presentation: Brock Musical Theatre (BMT) (Budget)

BIRT BUSAC motions to extend Brock Musical Theatre's presentation time by 5 minutes.
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Mover: Henen Secunder: Hibma

<i>Motion Passed by Consensus</i>

Gilhula: Just comparing to the show you did last year how different are the numbers?

BMT: The numbers are actually very similar. Last year we asked for 19 in change ish. The total amount to put on the show will be the same just including the ticket sales

Hibma: With regards to the contingency line for costumes for example what will that money be used for if not required?

BMT: This year anything we get extra that we don't use will just go into our bank account for next years show. This program has been going on for years we had 106 audition this year so I would say they'll be a show next year for that money to go towards.

Bernatsky: What is the size of your club? How many attendees in numbers?

BMT: There are 26 in the cast, 13 executives and creative directors, and a band of 7 but on top of being a club that is looking for direct participation we also put on an event in these shows that will be held in March?

Wright: is this a plan for this to become self sustaining

BMT: Currently no. We were looking into renting a bigger space this year to try to do that however it was not becoming feasible.

Kerr: How many shows did you put on last year?

BMT: 4 originally but added a full show worth of extra seats

Beaupre: Would you consider adding more shows? Is that a possibility?

BMT: It is an extra expense to rent the theatre and we are very tight this year we have to pack up asap because other event that next morning. The space we use is unfortunately high demand

Bernatsky: Have you thought about doing it on campus to decrease costs?

BMT: We use First Ontario as it is a full theater with all tech needed in a way we just don't have at Brock.

Haider: Last year there wasn't enough funding for the microphones correct?

BMT: Yes we received a bit less than the asked amount and it became a problem.

Haider: How was it last year?

BMT: It turned out okay but many ques were missed and a few things ended up a little awkward. It negatively impacted the quality of performance.

Khan: I am just curious if you've reached out to facilities for funding

BMT: BMT has a rocky relationship with DART and music which we are working to fix and it has been going well but we are specifically not a DART production and to receive funding from them they would want to make it more exclusive and limit it to DART students.

Wright: How many actors are there? How does this benefit them?

BMT: Currently 27 actors. We take people who can't find an outlet for acting without being in the drama or music program since we take students not from DART. We've had business students, someone from midwifery. BMT allows them to pursue things outside of their degree. Personally, I switched to music largely because of this club. It also integrates students into the community and helps them makes friends. And it provides a professional music theater experience.

Gilhula: Are there any other external funding opportunities?

BMT: Last year through a few sponsors we raised a few hundred dollars. We also do fundraisers of our own we are currently holding a bottle drive. We do promotional events with Mahtay, Swiss Chalet. We are trying to find new sponsors for this year as well. We are hoping to do a screening of the movie in academic south to raise awareness etc.

BIRT BUSAC motions to extend the question period by 3 minutes.
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Mover: Khan Seconder: Haider

<i>Motion Passed by Consensus</i>

Haider: For the licensing rights. Down the line if you guys do decide to repeat this show do these licensing rights remain?

BMT: I believe not we get them for a specific period of time. Heathers specifically has restricted licensing time

Bedawed: Have you tried implementing this for course credit?

BMT: Yes and no. DART and Music want to limit it to only DART or Music majors and the point is this is a club for everyone. But the current BMT body is working to repair relationships with those programs to get funding, be allowed to use property, etc.

Jalib: How much do tickets cost and who typically comes?

BMT: \$15 a ticket. Anyone is welcome. Often, we have lots of family and friends. It is open to the entire community.

11.0

Presentation: Brock Improv (Budget)

BIRT BUSAC extends the presentation time for Brock Improv by 5 minutes.

Mover: Kaminsky Secunder: Bernatsky
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<i>Motion Passed by Consensus</i>

Henen: Thank for the entertaining presentation. I had the pleasure of being part of improve in first year and in addition to being fun it was a great confidence builder and skills builder. I think it gives many contributions. The skill at the summits is quite professional and super cool. I want to the for presentation and time. The question is if you had one thing to tell everyone here at BUSAC to bring them out what would it be?

Improv: I would say I would not be able to be out here today without Brock Improv. Brock Improv is just as much about public speaking as it is about dramatic arts. People go from struggling in public speaking to being confident in those environments. We are genuinely enriching lives or students

Bernatsky: I have seen your ads from experience BU I assume you target first years. What years are currently in membership?

Improv: We do target specifically first years but we get people coming from every year and regardless of experience levels. Outreach is the biggest thing. It transcends years.

Robertson: Have you looked into using campus store for lower costs?

Improv: No we did not know that was an option we will look into it. We looked online for a few companies and this company is lower than the one we used last year.

Gilhula: How many external teams typically come to the show we host and what do we charge them to attend?

Imrpov: There are a total of 9 external teams. They include people from universities like Western, University of Toronto, McGill, etc.

Gilhula: How much do you charge to participate?

Improv: There is no fee to participate given they must make their own way in travel fees. No other universities charge us for going to their summits. It is part of the inclusive atmosphere.

12.0

Governance Committee Report

BIRT BUSAC approves Bylaw 402 in its second reading.
Mover: Johnson Seconder: Kaminsky

<i>Motion Passed</i>
Yes: 18 No: 0 Abstention: 4

13.0

Clubs Policy Committee Report

BIRT BUSAC amends the motion to say “BIRT BUSAC approves \$9, 559.36 as a grant to the Brock Musical Theater from Clubs Funding.”
Mover: Johnson Seconder: Kaminsky

Gilhula: Why are you recommending \$18?

Johnson: \$3 is a minimal amount to increase. We wanted to keep it under \$20 but also felt given the amount left in the CPC budget it was necessary.

Basit: Will \$3 effect their audience?

Gilhula: It is something we haven’t really considered. Our original number was based on recommendation from the venue.

Basit: I feel we will be taking a big risk to this club on how it will impact the numbers.

Johnson: It was brought up not changing it. I would like to reiterate in terms of all the other clubs we need to fund for the rest of the year. If \$18 is not ideal for BUSAC would there be recommendation for maybe \$16 or another number. As we will be tight for funding.

Henen: Is it going up or down?

Rossetto: Can you clarify the motion?

Johnson: Their original ask was somewhere around \$9,000 however that changed to the higher figure recently. Because their ask went up this went up on the same amount also based on the increase to the cost of ticket sales.

Rossetto: What is their current ask?

Johnson: The current request is \$11,288.78 from the club.

Gilhula: If we turn down this amendment does it go back to the 8 thousand.

Speaker: Yes.

Kerr: And the tickets are the only thing lowering the amount?

Johnson: Yes.

Motion Passed

Yes: 21
No: 0
Abstention: 1

BIRT BUSAC approves \$9, 559.36 as a grant to the Brock Musical Theater from Clubs Funding.

Mover: Johnson
Secunder:

Motion Pass/Fail

Yes: 21
No: 1
Abstention: 1 (Johnson)

BIRT BUSAC amends the motion to say “BIRT BUSAC approves \$2,961.42 as a grant to Brock Improv club from Clubs Funding.”

Mover: Johnson
Friendly Amendment

BIRT BUSAC approves \$2,961.42 as a grant to Brock Improv club from Clubs Funding.

Mover: Johnson
Secunder: Henen

Motion Passed

Yes: 22
No: 0
Abstention: 1 (Johnson)

14.0

BUSU Office Capital Request

BIRT BUSAC approves \$1945.28 from Capital in its first reading for replacement Booster Juice blenders.

Mover: Khan

Seconder: Legros

Motion Passed by Consensus

Khan: I have two capital requests. The first is on behalf of the Director of Operations to replace the 4/5 year old blenders for General Brock’s Booster Juice for both safety concerns and our contract with Booster Juice. The second is on behalf of the Director of Operations to replace some of our oldest computers in the BUSU offices.

Bernatsky: I would just like an update on the current capital budget.

Khan: Is there a specific number you are looking for?

Bernatsky: If all approved what will the number left be?

Khan: We have the ability to spend \$145,000 according to the MOU and we have budgeted to spend \$102,000 the amount left to spend is \$3,500. They are outside the approved \$102,000 The end of the fiscal year which is the end of next semester.

Gilhula: The \$3500 is without these amounts taken out?

Khan: Correct.

Motion Passed by Consensus

BIRT BUSAC approves \$4,170 from Capital in its first reading for labtops.

Mover: Khan

Seconder: Henen

Gilhula: Does BUSU have a labtop replacement policy.

Khan: No but we are working on it. Our past practice was replacing about 45 every year.

Persia: How old are the oldest labtops you are replacing?

Khan: 3 are currently 5 years old another is 3 years old but it has been having ongoing issues.

Bernatsky: These are being put in for BUSU employees?

Khan: Yes.

Jalib: What is the possibility to buy warranty if we will be replacing these every 5 years?

Khan: Not only technology issues but it is too old in terms of technology. They do come with a warranty if there are system based issues.

Hibma: Most warranties will go a maximum of 3 years.

Motion Passed

Yes: 22
No: 1
Abstention: 0

15.0

Ombuds Referendum

BIRT BUSAC tasks the Referendum Quality Assurance Committee to meet to develop a question and MOU for an Ombuds Referendum.

Mover: Legros
Secunder: Khan

Hibma: Currently our Ombuds is drastically underfunding and we are looking to bring up bigger equity with regards to the capital for our Ombuds service in response to an increase in student using this service on campus. We will be looking to enhance the quality of cost splitting with the school. Our institution is an outlier from other campuses where this funding is equal to limit bias. We will be working on this.

Motion Passed by Consensus

16.0

Senate Appointments

Legros: What are the responsibilities of the senate.

Khan: Regularly attend the meetings and ensure undergraduate voice is heard.

Bernatsky: How often are these meetings and how long.

Khan: They are monthly Wednesday afternoons from 3-5pm.

BIRT BUSAC elects Chris Yendt to the Brock Senate for the remainder of the 2018-2019 term.

Mover: Khan
Secunder: Hibma

Motion Passed

Yes: 22
No: 0
Abstention: 1

17.0

Committee Elections

BIRT BUSAC Asad Jalib elects to the Finance,
Planning & Sustainability Committee.

Mover: Khan
Secunder: Persia

Motion Passed

Yes: 22
No: 0
Abstention: 1

BIRT BUSAC elects Jadon Bernatsky to the Appeals
Review Committee.

Mover: Legros
Secunder: Persia

Motion Passed

Yes: 22
No: 0
Abstention: 1 (Bernatsky)

Questions to Candidates:

Henen: What is your strongest weakness and how would you overcome your weakest suit?

Bernatsky: Awesome question. My strongest suit would be that I am not a pushover. My weakness suit is that I am not involved in BUSAC enough and I am working to overcome that by getting more involved.

Bedawed: My weakess suit would be being new to this as this is my first meeting but my strongest suit is my ability to work with others and find common ground with two sides.

BIRT BUSAC Cara Persia elects to the Clubs Policy Committee.

Mover: Johnson
Seconder: Persia

Motion Passed

Yes: 20
No: 2
Abstention: 1

Questions to Candidates:

Bernatsky: What experience do you have in budgeting and budget development for clubs.

Gilhula: Running the BSA we run 7 different clubs and I have come and presented our BSA budget for approval myself. I do have experience in not only making and proposing those budgets

Rani: I am currently dealing with a budget currently and I was a part of it last year.

Persia: I worked for the local basketball club and as a camp director working on budgeting and costs giving me experience in that.

Hibma: As it currently stands CPC primarily deals with club funding however if any candidates can speak to their experience developing policy on equity?

Gilhula: I can't speak to that specific policy as I do not have much knowledge on it but with the BSA we have worked on equity policy specifically so I have had experience drafting those documents in the constitution of them as well. I have that experience within my organization.

Johnson: My question is pertaining to the candidates experience finding alternate sources of funding for clubs depending on the clubs specialties?

Persia: Within the vast majority of my work I have experience trying to find sponsorship. Being from the Niagara region I am familiar with many businesses in the region and their owners.

Gilhula: Again lots of my experience comes from BSA but also one of my co-ops my primary job was finding corporate sponsorships. I also have experience making sure those sponsors don't conflict with the university itself.

BIRT BUSAC elects Sandra Bedawed and Shabbir Haider to the Referenda Quality Assurance Committee temporarily until student at larges can fill the positions.

Mover: Khan
Seconder: Haider

Motion Passed

Yes: 21
No: 0
Abstention: 2

Questions to Candidates:

Johnson: Given that this role is going to be dealing with the Ombuds referendum I'm curious to know what experience they have with Ombuds and the work they do?

Bedawed: Speaking from personal experience I experience a TA marking me in a biased way. One of my friends directed me to Ombuds to meet with them and they were very effective in directing me on the ways to go about my situation.

Yendt: The first experience I have is from both the graduate and undergraduate perspective I was responsible for helping develop the Ombuds services. I worked on the Student Appeals Committee on the Senate and see Carols instrumental work. I am very dedicated to make sure that type of support moves forward.

Hambolu: I have personally never partaken in their process but I am aware of their work and I have seen one of my close friends successfully go through that process which is part of what would make me love to be a part of that process.

Kaminsky: How many committees are the councilors on?

Hambolu: None.

Bedawed: None.

Yendt: One.

Haider: None.

Yendt: I would like to rescind my nomination given there are two new counsellors.

Kaminsky: How will these counselors commit their time?

Hambolu: I am willing to put as much time as needed for this temporary position.

Haider: Time commitment is no issue for me my schedule is very flexible and it is a very impactful committee to be on so I will be dedicated to this committee.

Johnson: With regards to policy what experience do the candidates have?

Hambolu: I currently have no experience but I am hoping to gain more experience through this committee. This is my first year but as a member of Brock Model United Nations I am hoping to gain experience.

Haider: I have no prior experience however I did have a friend on counsel who I helped give advice to and I am hoping to learn from this experience.

BIRT BUSAC extends the meeting by 20 minutes.

Mover: Kerr Secunder: Henen

<i>Motion Passed by Consensus</i>

18.0

Committee Projects

BIRT BUSAC tasks the Governance, Elections and Nominating Committee to develop a procedure for consultation on a freedom of speech and expression guideline.
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Mover: Hibma
Secunder: Johnson

Motion Passed by Consensus

Gilhula: Do you mind expanding on what this new guideline coming at the end of the year is and what the committee will be helping to develop

Hibma: Each post secondary institution needs to have a freedom of speech policy. Post secondary education as a whole will expand to student unions so we need to develop a policy that protects our students from scenarios. We need to develop a consultation process to have our own freedom of speech policy. We must have that policy by January 1st or there can be funding consequences however a supreme court ruling does rule our autonomy and bring this into question.

Gilhula: Does the university already have a policy on this?

Hibma: No. A majority of universities do not have a policy regarding this as most individuals don't feel there is a freedom of expression crises on campuses. An example of a problem is what we would do if we had a far right wing club come on campus who stated being transgender was a mental health issue given the number of suicides associated to it. Wherein a student who is transgender is being told they have a mental illness and no longer feel safe on campus. The McMaster student union has been consulting since May to develop their policy. We need to work to differentiate what is hate speech versus freedom of expression. When you are a bureaucratic body you need policies in place to protect you and who you represent.

Legros: Why do you want to limit just to this one committee?

Hibma: I want to mandate the committee to develop the consultation process to conduct the research and organize who we need to reach out to and consult. ADD

Johnson: As chairman of this committee is to make sure we can best carry out this duty. My question is if there is a timeline for this procedure.

Hibma: No there is not a timeline. I would like the committee to spend the most time possible to develop the consultation process. I will recommend the second or last meeting of BUSAC this term we temporarily adopt the university's policy as we develop our own to ensure we meet the provincial governments deadline and do not threaten if not our funding the universities. I think

Johnson: Just to clarify do you mean the last BUSAC meeting of this term given the mandate will roll out in January?

Hibma: Yes.

BIRT BUSAC amends the motion to say "BIRT BUSAC tasks the Governance, Elections and Nominating Committee to develop a procedure for consultation on a freedom of speech and expression guideline."

Mover: Kaminsky
Secunder: Hibma

Motion Passed by Consensus

BIRT BUSAC tasks the Governance, Elections and Nominating Committee to develop metrics to score delegates who represent BUSU at conferences.
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Mover: Hibma Secunder: Henen

<i>Motion Passed by Consensus</i>

Gilhula: How are these metrics going to remove the biases? I see many potential problems implementing a system like this?

Hibma: It would involve looking at comparative data analytics to see how other organizations do it. I ultimately believe it would be the committees' responsibilities to find ways that it is non biased and non-problematic. I don't have the answers for that just yet

Basit: One of the most idealistic forms to create an eligibility criteria I learnt by talking to a Waterloo delegate at OUSA. They mark on a) deliberation and b) participation. As much as your relevant to the process of making policy we only have one channel currently who directly are related to the state of policy we are presenting on BUSU's behalf. Given how competitive or relatable their experience will be. It is about their relevancy for BUSU. OUSA is not just another conference it also involves lobbying and it is important for BUSU's reputation .

19.0

Report – General Manager

General Manager, Mr.Hilson presents report.

20.0

Report – VP Student Services

VPSS, Ms. Khouzam, presents report.

21.0

Report – VP External Affairs

VPSS, Mr. Henen, presents report.

Motion to extend meeting for 10 minutes (Legros, Johnson) – 14-9-0 motion carries

Point of information (Yendt): Why are we entertaining a report that is being given as a presentation?

Speaker: We will work on that going forward. Peter, please wrap up

22.0

Report – VP Finance and Administration

VPFA, Mr. Khan, presents report.

23.0

Report – President

President, Mr. Hibma, presents report.

Motion to extend for 3 minutes (Berntasky, Kaminsky) – 15-6-0 motion carries

Motion to extend for 3 minutes (Berntasky, Henen) – 18-5-1 motion carries

24.0

Close Question Period

25.0

Information and Reminders

Adjournment at 10:18pm (Henen)