

Brock University Students' Union Board of Directors

**Meeting: 6**

Date: July 18, 2019

**Members present:**

Executive (2): Bilal Khan, Asad Jalib

BUSAC (2): David Bisong, Marcus Fluellon

Student at Large (3): Elijah Wright, Harroop Ahuja, Valentina Castano

General Manager: Robert Hilson

Members absent: Wright, Castano\*, Hilson

**AGENDA**

1. Approval of Agenda
2. Approval of the Minutes
3. Territorial Recognition
4. Capital Request – Second Reading, General Brock Lighting Upgrade
5. Deferred Maintenance Request – Isaac's Skybar Floor Repairs
6. Green Levy Request – Student Life Promotional Items
7. Board Goal Facilitation
8. Adjournment

**MINUTES**

**1.0 Approval of the Agenda**

*Director Bisong has called into the meeting.*

**BIRT Board approves the agenda for Meeting 6**

Fluellon, Khan

**5-0-0**

**2.0 Approval of the Minutes**

**BIRT Board approves the minutes from Meeting 5**

Fluellon, Khan

**5-0-0**

**3.0 Territorial Recognition**

#### **4.0 Capital Request – Second Reading, General Brock Lighting Upgrades**

*Director, Business Operations, Heather McLean, presents on the General Brock Lighting upgrades as proposed by former Vice President Student Services Joyce Khouzam. The proposed pod lighting is an upgrade to the current lighting with better LED lights, with Brock Facilities Management installing and covering the cost of labour.*

**Bisong:** Why was the first reading amount \$10,000

**Bauman:** With the previous Board of Directors, VP Khouzam brought a proposal with little research and estimated this project would cost \$10,000. Heather has since taken the project and done strategic planning for a more accurate cost.

**Ahuja:** Is this coming from our capital fund?

**McLean:** Yes, as it is not deferred maintenance. There are additions taking place as well as upgrade.

**Ahuja:** Will Brock Facilities Management take responsible for recycling and when will this be done?

**McLean:** Yes, they will be responsible for recycling. Our goal is to have this done by September 3<sup>rd</sup>, depending on Facilities Management availability.

<b>BIRT Board approves \$1648.56 from Capital in its second reading for the General Brock Lighting Upgrades.</b>
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Khan, Jalib
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<b>5-0-0</b>
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#### **5.0 Deferred Maintenance Request – Isaac's Skybar Floor Repairs**

*Director McLean presents a deferred maintenance request for the flooring in the Isaac's Skybar behind the bar, which is necessary as per an inspection report from the Niagara Region.*

<b>BIRT Board approves \$1595.56 from Deferred Maintenance for Isaac's Skybar Floor Repairs.</b>
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Fluellon, Jalib
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<b>5-0-0</b>
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#### **6.0 Green Levy Request – Student Life Promotional Items**

*Director Castano arrives.*

*Vice President Student Services, Heidi Stricko, presents a request for funding from the Green Levy for promotional items for the Student Life department. Stricko is proposing sustainable items be available for students in September for use throughout term. Proposed items are glass water bottles, "Swell" water bottles, travel mugs and colour-changing mugs. These items tie into the current water fill stations to reduce waste on campus. All items will be branded with BUSU logo.*

*Stricko outlines proposal one includes four items, with proposal two increase the amount of glass water bottles and eliminating the "Swell" water bottle.*

**Ahuja:** How many off these stadium cups have gone to waste?

**Stricko:** In the past our street team has given them out with no real notice of these being thrown out.

**Ahuja:** How successful are the travel mugs?

**Stricko:** Last year we did a promotional video that included the mugs. Students are always drawn to reusable materials that are free.

**Jalib:** Thank you for the proposal. It is great that you identified that our branding would be on it, helping students recognize that events like O-Week are BUSU related.

**Fluellon:** Incoming students would be grateful that we are investing money in them rather than cheaper alternatives.

**Castano:** How much money is available in the Green Levy?

**Jalib:** We have \$70,000 for operating costs

**Ahuja:** How many water bottles do we currently have?

**Stricko:** We currently have less than 100 bottles from last year

**Ahuja:** What are the Board's thoughts on proposal one versus proposal two?

**Jalib:** Heidi, why are you asking for proposal one?

**Stricko:** There is more value in the bottles with options

**Jalib:** I support proposal one

**Khan:** I also support proposal one

**Fluellon:** I also support proposal one

**Castano:** The amount proposed is low in comparison to our 18,000 student population. It would be good if we can get more.

**Ahuja:** Are these items just for Orientation Week?

**Stricko:** For the first week, these items will be used to connect with the first year students but more will be ordered depending on their success

**Fluellon:** How many first year students are coming in?

**Stricko:** 4,500 with around 2,200 in residence

*Amount was amended to reflect the amount approved less HST.*

<b>BIRT Board approves \$14,736.32 from the Green Levy for Student Life promotional items</b>
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Fluellon, Khan
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<b>6-0-0</b>
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## 7.0 Board Goal Facilitation

*Chair Ahuja is seeking for the board to create goals to achieve by the end of the year. The present board will talk through their ideas through group discussion, with Director Wright and General Manager Hilson providing feedback next meeting. A motion will be made at the next meeting regarding their goals.*

**Jalib:** year-end report and a financial report

**Khan:** strategic plan and the Ontario Not-For-Profit Act compliance

**Castano:** transparency (where money has been spent, what initiatives have been taken); make more awareness of what the Board of Directors does; updates to policies and procedures

**Ahuja:** Strategic plan and compliancy

**Fluellon:** support of year-end report; need direction for strategic planning with how the board proceeds in its conduct

**Bisong:** Utilizing the SMART goal approach

*Strategic Plan and Year-End Report are the agreed upon goals for the board. Chair Ahuja requests the Board holds off on further discussions to have Director Wright and General Manager Hilson present. Khan has identified these items as priorities for the executive team, with the consultations from the board (Khan and Jalib will provide Board perspective during this process).*

## **8.0 Adjournment (Fluellon)**