

**BUSU**

BROCK UNIVERSITY  
STUDENTS' UNION

**Brock University Students' Union**  
1812 Sir Isaac Brock Way  
St. Catharines, ON  
L2S 3A1

**brockbusu.ca**

**Board of Directors Meeting #17**

March 30th, 2020

11 a.m.

Zoom Meeting

**Members**

Student-at-Large Representatives: Harroop Ahuja (Chair), Valentina Castano

BUSAC Representatives: David Bisong, Marcus Fluellon

Executives: Bilal Khan, Asad Jalib (Secretary)

General Manager: Robert Hilson

Members Absent: Ahuja\*, Fluellon

Item #	Time	Item	Purpose	Speaker	Preparation	Outcome Expected	Document Reference	Motion	Mover, Seconder	Vote
1	11:06 a.m.	Call to Order	Board Means	Chair						
2		Territorial Recognition	"	Chair						
3		Agenda approval	"	Chair	Agenda	Motion to approve		BIRT Board approves the amended agenda for Meeting 17	<i>Jalib, Bisong</i>	4-0-0
4		Conflicts declared	"	Chair						
5		Previous meeting minutes approval	"	Chair	<a href="#">Review previous minutes</a>	Motion to approve minutes		BIRT Board approves the minutes from meetings 16	<i>Jalib, Khan</i>	4-0-0
6	11:11 a.m.	Adoption of Election Results	"	Chair		Motion to approve results		BIRT Board approves the March 2020 Election Results	<i>Castano, Bisong</i>	4-0-0
7	11:14 a.m.	Teleconference meetings	"			Discuss how to manage teleconference meetings				



# BUSU

BROCK UNIVERSITY  
STUDENTS' UNION

**Brock University Students' Union**  
1812 Sir Isaac Brock Way  
St. Catharines, ON  
L2S 3A1

**brockbusu.ca**

8	11:18 a.m.	CO-VID 19 Update	Education	General Manager		To provide update to the Board				
9	11:26 a.m.	Capital Fund Request – Brock TV	Operations	Executive Director, Brock TV	Review: <a href="#">Brock TV Capital Request Information</a>	To approve the request in it's first reading		BIRT Board approves Brock TV's capital request in its first reading for \$8,247.94	<i>Jalib, Castano</i>	4-0-0
10	11:36 a.m.	Capital Fund Request – Electrical Panels	Operations	General Manager		To approve the request in it's first reading		<del>BIRT Board approves the electrical panel request in its first reading for \$9,788.29</del> BIRT Board approves to postpone the item to a future meeting	<i>Jalib, Khan</i>	4-0-0
11	11:38 a.m.	Capital Fund Request – Surveillance Camera Software	Operations	General Manager		To approve the request in its first reading		BIRT Board approves the surveillance camera software request in it's first reading for \$2,497.00	<i>Bisong, Khan</i>	4-0-0
12	11:47 a.m.	Executive reporting structure	Operations	Chair	<a href="#">Review the available options</a>	To approve for future executive teams		BIRT Board approves the reporting structure as outlined by option A	<i>Jalib, Khan</i>	4-0-0
13	12:12 p.m.	General Manager Review	Operations	Chair		To discuss methods for evaluating the general manager		BIRT Board delegates the performance review of the General Manager by the	<i>Castano, Bisong</i>	4-0-1



# BUSU

BROCK UNIVERSITY  
STUDENTS' UNION

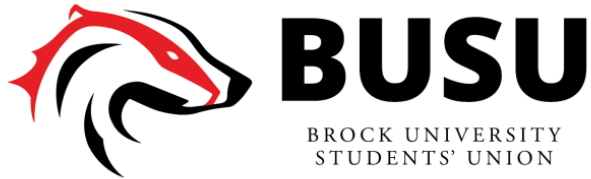
**Brock University Students' Union**  
1812 Sir Isaac Brock Way  
St. Catharines, ON  
L2S 3A1

**brockbusu.ca**

								President with assistance from the Director, Operations, for review by the Board by April 30, 2020		
14	12:59 p.m.	Move in camera		Chair				Motion to move in camera	Ahuja, Castano	5-0-0
15	12:55 p.m.	Move out of camera		Chair				Motion to move out of camera	Castano, Ahuja	5-0-0
16	2:30 p.m.	Next meeting		Chair						
17	2:30 p.m.	Adjournment						Motion to adjourn meeting	Castano	

Minutes adopted on: \_\_\_\_\_

Approved by: \_\_\_\_\_  
(Harroop Ahuja, Chair) (Asad Jalib, VPFA)



**Brock University Students' Union**  
1812 Sir Isaac Brock Way  
St. Catharines, ON  
L2S 3A1

**brockbusu.ca**

## **NOTES/ACTION ITEMS**

### Item 4 – Declaration of Conflicts

- General Manager Hilson declares conflict for item 13 and will remove himself during discussion

### Item 4 – Teleconference Meetings

- Jalib requests to procure an expert to assist in the creation and execution of teleconference meetings, specifically in-camera sessions, during this time
- Hilson and Director, Government Relations, Kayleigh Rossetto will investigate with BUSU's legal team

### Item 10 – Capital Fund Request - Electrical Panels

- General Hilson requests to postpone this request to a future meeting (motion carried)

### Item 13 – General Manager Review

- Castano requests the General Manager job description for review

Request to extend meeting (carried)