

POSITION TITLE: President

REPORTS TO: Board of Directors

Employment Period: May 1st – April 30th

Pay Rate: \$42,169 annually (35 hours per week)

SECTION 1: PRIMARY JOB FUNCTION

The President is the leader of the Student Executive team. You will be responsible for the day-to-day management of the VP team, as well as the overall achievements of the team throughout the year. You will take leadership of the annual priority setting for the Student Executive team and work with the Board to gain approval and accomplishment of the priorities during your term. This position is also responsible for ensuring the BUSU Executive team is supporting the Mission, Vision, Values and Strategic Plan of the organization.

Responsibilities:

- Day to day management of the VP team, including payroll responsibilities, workflow delegation, and project oversight.
- To lead the annual priority setting process for the Student Executive Team.
 - Ensure that the team works cohesively to determine both team and individual goals for the year that meet the needs of the membership.
 - Gain Board approval of the yearly plan.
 - Oversee the team's progress on the plan throughout the year and provide quarterly updates to the Board on behalf of the Executive Team.
- Provide Executive updates to the Board of Directors on behalf of the Executive Team at all regularly scheduled Board meetings.
- To have signing authority on all accounts in existence for the use of BUSU;
- To act as the Student Representative for BUSU on the Board of Trustees, and for other Brock Administrative committees.
- Is a ex-officio, non-voting, member of the BUSU Board of Directors.
- To work to increase the engagement of students with their student Union through attendance at BUSU events and a physical presence in BUSU marketing initiatives.
- Keep up to date with post-secondary political climate provincially and federally.
- Works in conjunction with the General Manager to ensure the organization has a functioning strategic plan and is continually working towards its execution.
- To consult with the General Manager on legal, financial, and management related matters of the Corporation when necessary;

- To maintain reasonable contact with other post-secondary institutions, businesses and other external organizations in conjunction with the Vice-President External Affairs;

SECTION 2: QUALIFICATIONS

- Candidates must be a registered undergraduate student of Brock University and must have taken a minimum of one half (1/2) undergraduate credit during the academic year of their appointment.
- Previous supervisory experience of at least one year.
- Ideal Candidates would have:
 - Strong leadership skills.
 - Effective written and verbal communication skills.
 - Demonstrated project management abilities
 - A passion for supporting and improving the lives of Brock students.
- The President must be at least eighteen (18) years of age, must not be an undischarged bankrupt, must be mentally competent, and must not have been convicted of any offenses listed under the Canadian Criminal Code.